

August 25, 1931. Garber & Woodward's plans for remodeling and enlarging the room which was Dr Hunt's office, making a classroom or small auditorium at a cost not to exceed \$4500 were approved....

Sept. 10th. Draperies ordered, \$518.50. Sept 25th. Rugs ordered.

Board Meeting, Oct. 14, 1941. Typewriter rebuilt; equipment for craft shop and purchase of books for Museum authorized. Gifts presented to the Foundation for the Museum by George N. Hobbs, Fort Mitchell, Ky., (geological Collection), F. von H. Raymond, Rockwood Pottery (Birds' Eggs); Dr C.S. Kennedy, Covington, Ky. (261 shells from Florida); Mrs D J Scully, Chicago, Ill. (American Archaeological specimens); Raymond S Williams, Covington, Ky. (Reptile Collection); Miss Bessie L. Hooks, Riverside Institute, Lost Creek, Ky. (Botanical Collection). Grounds improved; piano repaired; window shades authorized; 10 good tickets for the 1931-32 Young Peoples' Concerts of the Cincinnati Symphony Orchestra, to be distributed among music students.

Miss Attig's recommendation of ~~XX~~ 2 courses of 12 sessions each for those desirous of completing Teacher Training work formerly done under the auspices of some of the churches was approved, and Miss Attig authorized to plan for these classes. Two applicants for position of Recreational Secretary on the staff invited to come for an interview.

Board Meeting Oct 28, 1931. Miss Evelyn Boardman offered a position on the staff, her work to be the development of leisure time activities on cultural lines for the young people of the community. Raymond S. Williams added to the staff as of October 1, 1931, as an assistant to Archie Williams. Foundation agreed to finance a five-days' Vocational Guidance Conference, under leadership of Chester M. Sanford, for the Covington Board of Education, not to establish a precedent for the Foundation. Bids received for construction of small classroom....