

**Kenton County Public Library District  
Anticipated Income  
All Funds  
July 01, 2017 - June 30, 2018**

**CASH RESERVES FROM PRIOR YEARS**

**\$4,750,000**

**GENERAL OPERATING FUND**

**TAX REVENUE**

1. REAL ESTATE	10,990,976	
2. PAYMENT IN LIEU OF TAXES (PILOT)	50,992	
3. PERSONAL PROPERTY	1,325,000	
4. MOTOR VEHICLE & WATERCRAFT	640,000	
5. DELINQUENT	175,000	
6. TELECOMMUNICATION TAX	76,700	
<b>TOTAL TAX REVENUE</b>		<b><u>\$13,258,668</u></b>

**GRANTS**

7. STATE AID	50,000	
8. GRANTS	5,000	
9. FOUNDATION GRANTS	0	
<b>TOTAL GRANTS</b>		<b><u>\$55,000</u></b>

**OTHER REVENUE**

10. FINES	140,000	
11. INTEREST	30,000	
12. COMMISSIONS	9,250	
13. DONATIONS	0	
14. MISCELLANEOUS	0	
15. FRIENDS OF KCPL	25,000	
16. E-RATE REBATE	62,046	
<b>TOTAL OTHER REVENUE</b>		<b><u>\$266,296</u></b>

**TOTAL ANTICIPATED GENERAL OPERATING INCOME 2017-18**

**\$13,579,964**

**TOTAL ANTICIPATED INCOME FOR ALL FUNDS JULY 01, 2017 - JUNE 30, 2018**

**\$18,329,964**

**Kenton County Public Library District  
Anticipated Expenses  
All Funds  
July 01, 2017 - June 30, 2018**

**GENERAL OPERATING**

EXPENSE CATEGORY	ADMINISTRATION/ DISTRICT	COVINGTON	ERLANGER	DURR	SUB-TOTAL	TOTAL
<b><u>STAFF</u></b>						
1. SALARIES	1,805,949	1,738,431	1,325,589	1,084,717	5,954,686	
2. SOCIAL SECURITY	131,497	127,151	97,182	79,351	435,181	
3. RETIREMENT	330,528	271,990	192,461	172,153	967,132	
4. HEALTH INSURANCE & OTHER BENEFITS	725,000				725,000	
5. UNEMPLOYMENT	9,240				9,240	
6. WORKERS COMPENSATION	30,000				30,000	
<b><u>TOTAL STAFF EXPENSES</u></b>	<b>3,032,214</b>	<b>2,137,572</b>	<b>1,615,232</b>	<b>1,336,221</b>	<b>8,121,239</b>	<b>\$ 8,121,239</b>
<b><u>PHYSICAL PLANTS</u></b>						
7. TELEPHONE						
a.) Line Charges	42,000				42,000	
b.) Long Distance	1,400				1,400	
c.) Cell Phones	3,700				3,700	
d.) Telephone system maintenance	5,000				5,000	
<u>Total Telephone</u>	<u>52,100</u>				<u>52,100</u>	
8. UTILITIES						
a.) Gas & Electric	18,000	78,000	63,000	55,000	214,000	
b.) Water & Sanitation	8,000	13,000	9,000	10,000	40,000	
c.) Waste Collection	0	2,500	3,100	2,000	7,600	
<u>Total Utilities</u>	<u>26,000</u>	<u>93,500</u>	<u>75,100</u>	<u>67,000</u>	<u>261,600</u>	
9. INSURANCE						
<u>Total Insurance</u>	<u>75,000</u>				<u>75,000</u>	
10. REPAIR & MAINTENANCE - BUILDINGS						
a.) Supplies	5,000	25,000	15,000	12,000	57,000	
b.) Repairs & Maintenance (Service Calls)	1,000	33,000	35,000	18,500	87,500	
c.) Lawn Services & Snow Removal	0	5,000	23,000	12,000	40,000	
d.) HVAC Contracts	1,500	12,000	3,500	7,100	24,100	
e.) Elevator		4,500		1,950	6,450	
f.) Carpet Cleaning	0	2,500	2,000	1,400	5,900	
g.) Rent Expense	85,000				85,000	
<u>Total R &amp; M - Buildings</u>	<u>92,500</u>	<u>82,000</u>	<u>78,500</u>	<u>52,950</u>	<u>305,950</u>	
11. VAN						
a.) Gasoline		6,500			6,500	
b.) Maintenance		13,300			13,300	
<u>Total Van</u>		<u>19,800</u>			<u>19,800</u>	
12. BOND REDEMPTION						
a.) Bond Redemption	1,249,760				1,249,760	
<u>Total Bond Redemption</u>	<u>1,249,760</u>				<u>1,249,760</u>	
<b><u>TOTAL PHYSICAL PLANTS</u></b>	<b>1,495,360</b>	<b>195,300</b>	<b>153,600</b>	<b>119,950</b>	<b>1,964,210</b>	<b>\$ 1,964,210</b>

EXPENSE ACCOUNTS	ADMINISTRATION/ DISTRICT				SUB-TOTAL	TOTAL
	COVINGTON	ERLANGER	DURR			
<b><u>LIBRARY DEVELOPMENT AND MAINTENANCE</u></b>						
13. BOOKS AND MATERIALS						
a.) Adult	2,400	201,500	217,000	116,000	536,900	
b.) Juvenile		57,500	87,500	50,000	195,000	
c.) Floating Collection - Adult	375,000				375,000	
d.) Floating Collection - Juvenile	43,750				43,750	
e.) Cundiff			5,350		5,350	
f.) Kentucky Materials		16,000			16,000	
g.) Read Racer Books		21,000			21,000	
h.) Microfilm Replacement		2,000			2,000	
i.) Homebound Videos		5,000			5,000	
j.) Databases	170,000				170,000	
k.) eMedia	520,000				520,000	
l.) Local Digitization		1,000			1,000	
<b>Total Books and Materials</b>	<b>1,111,150</b>	<b>304,000</b>	<b>309,850</b>	<b>166,000</b>	<b>1,891,000</b>	
14. CATALOGING EXPENSE						
a.) Cataloging and Inter-Library Loan	32,000				32,000	
b.) Coll. Dev./Tec. Service Resources	6,000				6,000	
<b>Total Cataloging Expense</b>	<b>38,000</b>				<b>38,000</b>	
15. SOUTHWEST OHIO & NEIGHBORS						
<b>Total S.W.O.N.</b>	<b>5,500</b>				<b>5,500</b>	
16. BOOK PROCESSING AND BINDING						
a.) Processing	28,000				28,000	
b.) Processing - Outsource	65,000				65,000	
c.) Book Binding		3,000			3,000	
<b>Total Book Processing &amp; Binding</b>	<b>93,000</b>	<b>3,000</b>			<b>96,000</b>	
<b>TOTAL LIBRARY DEV. &amp; MAIN.</b>	<b>1,247,650</b>	<b>307,000</b>	<b>309,850</b>	<b>166,000</b>	<b>2,030,500</b>	<b>\$ 2,030,500</b>
<b><u>OTHER EXPENSES</u></b>						
17. BOARD & ADVISORY COMM. MEETINGS						
<b>Total Board &amp; Advisory Meetings</b>	<b>500</b>				<b>500</b>	
18. PROFESSIONAL SERVICES / CONSULTANTS						
<b>Total Professional Svcs. / Consultants</b>	<b>3,000</b>				<b>3,000</b>	
19. FEES AND SERVICES						
a.) Accounting Software & Payroll Processing Fees	17,000				17,000	
b.) Book (Debt) Collection Expense	23,000				23,000	
c.) Credit Card Processing Fees	2,500				2,500	
<b>Total Fees and Services</b>	<b>42,500</b>				<b>42,500</b>	
20. CONTINGENCY						
<b>Total Contingency</b>	<b>100,000</b>				<b>100,000</b>	

EXPENSE ACCOUNTS	ADMINISTRATION/				SUB-TOTAL	TOTAL
	DISTRICT	COVINGTON	ERLANGER	DURR		
21. COPY SERVICES						
<u>Total Copy Services</u>		7,000			7,000	
22. FOUNDATION						
<u>Total Foundation</u>		5,000			5,000	
23. FRIENDS						
<u>Total Friends</u>		25,000			25,000	
24. HUMAN RESOURCES						
a.) General Expense		35,700			35,700	
b.) EAP		5,000			5,000	
c.) Cafeteria Plan Admin.		9,000			9,000	
<u>Total Human Resources</u>		49,700			49,700	
25. LEGAL & PROFESSIONAL						
a.) Audit		9,300			9,300	
b.) Attorney		10,000			10,000	
<u>Total Legal &amp; Professional</u>		19,300			19,300	
26. LIBRARY AND OFFICE SUPPLIES						
a.) Office		9,000	20,000	13,500	13,500	56,000
b.) Small Equipment		1,800	2,500	2,600	3,000	9,900
c.) Vending Supplies		250				250
d.) Technology Supplies		40,000				40,000
e.) Library Cards		0				0
f.) Furniture and Fixtures		500	4,000	4,500	3,000	12,000
<u>Total Library and Office Supplies</u>		51,550	26,500	20,600	19,500	118,150
27. MEETINGS AND TRAINING						
a.) Public Services			7,500	7,500	6,000	21,000
b.) History and Genealogy			2,500			2,500
c.) Collection Services		5,000				5,000
d.) Public Relations		5,000				5,000
e.) Human Resources		6,000				6,000
f.) Administration		6,500				6,500
g.) Technology Department		20,000				20,000
h.) Board		500				500
i.) Certification		20,000				20,000
j.) Tuition Reimbursement		16,000				16,000
k.) PLA/ALA		10,000				10,000
l.) KPLA		4,000				4,000
<u>Total Meetings and Training</u>		93,000	10,000	7,500	6,000	116,500
28. MISCELLANEOUS						
<u>Total Miscellaneous</u>		19,965				19,965
29. PARKING						
<u>Total Parking</u>			6,000			6,000
30. PLANNING						
<u>Total Planning</u>		500				500

EXPENSE ACCOUNTS	ADMINISTRATION/ DISTRICT	COVINGTON	ERLANGER	DURR	SUB-TOTAL	TOTAL
<b>31. POSTAGE</b>						
a.) General	30,000				30,000	
b.) Postage Meter Lease	4,700				4,700	
<u>Total Postage</u>	<u>34,700</u>				<u>34,700</u>	
<b>32. PROFESSIONAL MEMBERSHIPS</b>						
<u>Total Memberships</u>	<u>2,700</u>	<u>700</u>	<u>400</u>	<u>300</u>	<u>4,100</u>	
<b>33. PROGRAMS</b>						
a.) Adult		18,000	20,500	18,000	56,500	
b.) Children's		9,000	10,250	11,000	30,250	
c.) Bilingual Programs	500				500	
d.) Summer Lunch		5,500			5,500	
e.) Tech Programs		1,200	1,200	1,200	3,600	
f.) Summer Reading Club		10,000	10,750	10,000	30,750	
g.) YA Summer Reading Club		1,800	1,800	1,800	5,400	
h.) Children's Author Visit	5,000				5,000	
i.) Outreach		7,000			7,000	
j.) Public Performance Rights	4,500				4,500	
k.) History & Geneology		3,000			3,000	
l.) Digital Branch	3,600				3,600	
m.) System Wide Programming	30,000				30,000	
n.) All Grants	5,000				5,000	
<u>Total Programs</u>	<u>48,600</u>	<u>55,500</u>	<u>44,500</u>	<u>42,000</u>	<u>190,600</u>	
<b>34. PUBLIC RELATIONS</b>						
<u>Total Public Relations</u>	<u>152,700</u>				<u>152,700</u>	
<b>35. SECURITY</b>						
a.) Alarm	500	9,500	500	500	11,000	
b.) Guard		100,000			100,000	
<u>Total Security</u>	<u>500</u>	<u>109,500</u>	<u>500</u>	<u>500</u>	<u>111,000</u>	
<b>36. SYSTEM OPERATING EXPENSES</b>						
a.) ILS Maintenance	40,000				40,000	
b.) Telecom/ISP	92,000				92,000	
c.) Licenses	109,600				109,600	
d.) Contract Services	12,000				12,000	
<u>Total System Operating Expenses</u>	<u>253,600</u>				<u>253,600</u>	
<b>37. TRANSPORTATION</b>						
<u>Total Transportation</u>	<u>3,000</u>	<u>2,500</u>	<u>3,000</u>	<u>2,000</u>	<u>10,500</u>	
<b>TOTAL OTHER EXPENSES</b>	<u>912,815</u>	<u>210,700</u>	<u>76,500</u>	<u>70,300</u>	<u>1,270,315</u>	<b>\$ 1,270,315</b>
<b>TOTAL ANTICIPATED GENERAL OPERATING EXPENSES 2017-18</b>	<u>\$ 6,688,039</u>	<u>\$ 2,850,572</u>	<u>\$ 2,155,182</u>	<u>\$ 1,692,471</u>	<u>\$ 13,386,264</u>	<b>\$13,386,264</b>

EXPENSE ACCOUNTS	ADMINISTRATION/				SUB-TOTAL	TOTAL
	DISTRICT	COVINGTON	ERLANGER	DURR		
<b><u>CAPITAL DEVELOPMENT FUND</u></b>						
38. FURNITURE & EQUIPMENT						
a.) Children's Room Furniture			15,000		15,000	
39. COMPUTER EQUIPMENT & SOFTWARE						
a.) Scanners		1,540	1,540	1,320	4,400	
b.) Staff PCs (43)			51,600		51,600	
c.) Public Pcs (66)			79,200		79,200	
d.) Laptops (10)	8,000				8,000	
e.) PC Res Server (3)		4,000	4,000	4,000	12,000	
f.) Domain Controller (4)	4,000	4,000	4,000	4,000	16,000	
g.) Chrome Books (15)	7,500				7,500	
40. ANTICIPATED ERLANGER CAMPUS EXPANSION EXPENSES			4,750,000		4,750,000	
<u>Total Capital Development</u>	<u>19,500</u>	<u>9,540</u>	<u>4,905,340</u>	<u>9,320</u>	<u>4,943,700</u>	
<b>TOTAL ANTICIPATED CAPITAL DEVELOPMENT EXPENSES 2017-18</b>					<b>\$ 4,943,700</b>	
<b><u>TOTAL ANTICIPATED EXPENSES FOR ALL FUNDS JULY 01, 2017 - JUNE 30, 2018</u></b>					<b><u>\$18,329,964</u></b>	