

Kenton County Public Library: Code of Conduct Policy

Purpose

The purpose of this policy is to define the type of conduct that is necessary to establish and maintain a welcoming public library environment-an environment that exists online and in the buildings. Staff members are charged with applying this policy in an equitable manner; thus, library users are expected to comply with staff members' reasonable directives.

Principles

- We promote full and equal access to information and ideas.
- We support gathering places in libraries where individuals and groups can read, learn and engage with the arts, sciences and humanities.
- We are committed to providing excellent service and fully ascribe to all principles set forth in the [Borrower Bill of Rights](#).

Roles and Responsibilities

All Library Users will:

- Understand that the library is a public place shared by many.
- Be courteous and respect other library customers and staff.
- Respect library property.
 - Abide by food and drink restrictions which may vary depending on the library location or department.
 - Avoid introducing any animals, insects, or other living organisms into library buildings. Service animals are exempt.
- Conduct themselves in a safe and orderly way; allowing others to do the same.
- Avoid disruptive or offensive behaviors that may hinder others or negatively impact the library.
- Attend children in their care, keep them safe, and pick them up before the library closes.
- Safeguard personal items.
- Obey all Federal, state, and local laws.
- Follow Kenton County Public Library policies, including the [Harassment](#), [Safe Child](#), and [Internet and Technology](#) policies.
- Comply with any other reasonable directive of staff.

Other Directives

- The Kenton County Public Library is a smoke free and tobacco free campus.
- Soliciting, petitioning or canvassing on library property is only allowed with permission from library administration.
- Your photograph may be taken on library property for promotional purposes. If you would prefer not to have your image used in this way, please let a staff member know.
- Photography and/or recording on library property must be approved.

Library users who do not act in accordance to these basic rules of conduct may have their library privileges suspended. Those who have had their library rights suspended or disagree with staff directives or decisions may appeal to the Branch Manager or the Executive Director.

KCPL also reserves the right to use security personnel, electronic surveillance devices, and a variety of anti-theft devices to secure the safety of those using our facilities, technology, and collections. Should circumstances warrant, the Library maintains the right to inspect the personal belongings of people using library facilities.

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