

AIDS Volunteers of Northern Kentucky, Inc., Records, 1990-1999 (KCPL 23)

Kenton County Public Library
Local History & Genealogy Department
Covington, KY

Processed by William T. Stolz
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Introduction:

The AIDS Volunteers of Northern Kentucky (AVNK) was a nonprofit organization founded in 1990 to assist individuals in Northern Kentucky affected by HIV/AIDS. The collection is comprised of the organizational records from 1990-1999.

Organizational Sketch:

In August 1990, clergy, health care professionals, caregivers, and concerned individuals from Northern Kentucky founded Together, an all-volunteer organization dedicated to providing physical and spiritual support to individuals with AIDS or HIV infection and their families and friends. The group would adopt the name AIDS Volunteers Serving Together (AVST) in February 1991 and then change the organization name again in June 1993 to AIDS Volunteers of Northern Kentucky, Inc. (AVNK). AVNK was a nonprofit and membership-based organization comprised of volunteers and governed by a board of directors or governing council. Funding was provided through dues, donations, and/or grants.

The mission of AVNK was: *To provide community-based services to all those in Northern Kentucky who are HIV/AIDS-challenged, as well as their families, partners, friends, and caregivers.* To accomplish the mission four goals were established: provide community education, provide direct services, provide holistic support, and engage in fundraising activities. AVNK provided financial assistance, respite care, and educational programs; sponsored support groups and social events; and published a quarterly newsletter. In addition, the organization collaborated with other organizations in the region and participated in various events to promote their mission and provide assistance to those in need.

Scope and Content Note:

The AVNK Records detail the creation and subsequent nine years of operation of this nonprofit organization. Researchers should be aware the organization went through three name changes in the first three years of existence: Together, AIDS Volunteers Serving Together (AVST), and AIDS Volunteers of Northern Kentucky (AVNK). The material has been organized into seven series: Administrative, Financial, Committees, Correspondence, Newsletters, Events, and Miscellaneous. Each series has been described in detail below.

The **Administrative** Series consists of the bylaws, mission statements, tax exempt status, membership, promotional material, and newspaper clipping related to AVNK. There are rough drafts and updated versions of the bylaws and mission for both AVST and AVNK.

The **Financial** Series is comprised of the budgets, financial statements, reports, activity logs, fundraising plans, and grant proposals. Items are filed by specific type of record (i.e. financial reports) and then organized chronological, when dates are included, within the folder.

The **Committee** Series contains the meeting agendas and minutes for the various committees within AVNK. Material is organized by the specific committee and then

chronologically. The majority of the material was generated by the governing council. The education and fundraising committees are also represented within this series.

The **Correspondence** series includes all organizational correspondence, both incoming and outgoing, for 1990-1998. Memos to board members can be found within this series. The correspondence is in chronological order with the exception of the Northern Kentucky University Collaboration Proposal, The Executive Service Corps of Cincinnati, and Northern Kentucky Interfaith Commission. The correspondence for these three organizations, all from 1996, were each filed separately when the collection arrived and it was thought best to keep this items filed together.

The **Newsletter** Series, filed chronologically, holds AVNK's newsletter "The AVNK Advocate," published quarterly, from July 1, 1995 (Volume 1.0)-April 1997 (Volume 3.2) and April 1999.

The **Event** Series is organized chronologically and then by specific event. AVNK was involved in each event as a sponsor or participant. The miscellaneous folder holds various programs, fliers, and for events sponsored by AVNK. Folder 56 contains photographs from two different events in 1990 and 1992.

The **Miscellaneous** Series encompasses a variety of material, including newsletters, bylaws, reports, and publications, generated by other local, state, and federal organizations related to HIV/AIDS awareness. Most of the material within this series dates from 1990-1995.

Series Description:

I. Administrative Records

- f. 1 AVNK Constitution and Bylaws
- f. 2 AVST Bylaws and Mission Statement
- f. 3 AVNK Tax Exempt Information, 1992, 1995
- f. 4 Central Filing System Plans, n.d.
- f. 5 Guidelines and Application for Financial Aid
- f. 6 Annual Summaries, 1993-1994
- f. 7 AVNK Activity Logs, November 1996-March 1997
- f. 8 Volunteer Information and Applications
- f. 9 Membership Lists, 1994-1996, n.d.; Mailing List, July 1996
- f. 10 Promotional Material
- f. 11 Newspaper Clippings, 1990-1997

II. Financial Records

- f. 12 Budgets
- f. 13 Treasurer Reports, 1995-1996
- f. 14 Financial Statement, FY1994-1995
- f. 15 Financial Reports, 1990, 1995
- f. 16 Financial Reports, 1996
- f. 17 Financial Reports, 1997
- f. 18 CINFED Credit Union Bank Statements, 1990

- f. 19 Computer Affidavit, May 1994
- f. 20 AVNK Computer Disks (2)
- f. 21 Fundraising Resource Plans, 1995
- f. 22 Funding Sources, 1995
- f. 23 Grant Proposals, March-May 1995
- f. 24 Grant Proposals, May 1995
- f. 25 Grant Proposals, May-August 1995, n.d.
- f. 26 Grant Proposals, December 1996

III. Committees

- f. 27 Together Governing Council Agendas and Minutes, August-December 1990
- f. 28 Together Governing Council Agendas and Minutes, February-March 1991
- f. 29 AVST Governing Council Agendas and Minutes, March-September 1991
- f. 30 AVST Governing Council Agendas and Minutes, January-February 1992
- f. 31 AVST Governing Council Minutes, February-May 1993
- f. 32 AVNK Governing Council Agendas and Minutes, June-December 1993
- f. 33 AVNK Governing Council Minutes, March-December 1994
- f. 34 AVNK Governing Council Minutes, January-December 1995
- f. 35 AVNK Governing Council, Agendas and Minutes, January-June 1996
- f. 36 AVNK Governing Council, Agendas and Minutes, July-December 1996
- f. 37 AVNK Governing Council, Agendas and Minutes, January-February 1997
- f. 38 Together Ad Hoc Fund Raising Committee, November 1990
- f. 39 Together Education Sub-Committee, December 1990
- F. 40 AVNK, Fundraising Committee, June 1995-February 1997

IV. Correspondence

- f. 41 Correspondence, 1990
- f. 42 Correspondence, 1991
- f. 43 Correspondence, 1992-1993
- f. 44 Correspondence, 1994
- f. 45 Correspondence, 1995
- f. 46 Correspondence, 1996, 1998
- f. 47 Correspondence, n.d.
- f. 48 Memorials, 1993-1997
- f. 49 AVNK and Northern Kentucky University Collaboration Proposal, 1996
- f. 50 Executive Service Corps of Cincinnati, 1996*
- f. 51 Northern Kentucky Interfaith Commission, 1996

V. Newsletters

- f. 52 Newsletters, July 1995-November 1995
- f. 53 Newsletters, January 1996-November 1, 1996
- f. 54 Newsletters, January 1997-April 1997
- f. 55 Newsletters, April 1999

VI. Events

- f. 56 Photographs, Support Group Christmas, 1990; Pride Week, 1992

- f. 57 Red Ribbon Brunch, September 1993
- f. 58 World AIDS Day. 1993-1994
- f. 59 World AIDS Day, 1995
- f. 60 World AIDS Day, 1995, proclamations, posters
- f. 61 AVNK Dinner, 1995-1996
- f. 62 AVNK Healing Weekend, April 19-21, 1996
- f. 63 AIDS Walk, Cincinnati, 1996
- f. 64 World AIDS Day, 1996
- f. 65 Miscellaneous Event Publicity

VII. Miscellaneous

- f. 66 I.N.D.Y. (I Am Not Dead Yet), n.d.
- f. 67 AIDS Volunteers of Cincinnati, 1994-1995
- f. 68 Northern Kentucky AIDS Consortium
- f. 69 Kentuckiana People with AIDS Coalition Constitution and Bylaws, January 1991
- f. 70 HIV Resources Directory, March 1994
- f. 71 Prevalence of HIV, Kentucky, 1990-94
- f. 72 Kentucky Application for FY 1995 Title II HIV Care Grant
- f. 73 State and Federal Health Publications