

Gale Courses Class Listing (05/30/2019)

Accounting and Finance

Accounting Fundamentals

Accounting Fundamentals
Accounting Fundamentals II
Intermediate QuickBooks 2017

Accounting Software

Introduction to Microsoft Excel 2010
Introduction to Microsoft Excel 2016
Intermediate Microsoft Excel 2016
Introduction to QuickBooks Online
Advanced Microsoft Excel 2016
Intermediate Microsoft Excel 2019/Office 365
Microsoft Excel - Pivot Tables
Introduction to QuickBooks 2018
Introduction to QuickBooks 2017
Introduction to Crystal Reports
Intermediate Microsoft Excel 2010
Intermediate Microsoft Excel 2013
Performing Payroll in QuickBooks 2015
Intermediate Microsoft Access 2019/Office 365
Advanced Microsoft Excel 2010
Intermediate QuickBooks 2018
QuickBooks 2015 for Contractors
Advanced Microsoft Excel 2013
Intermediate QuickBooks 2016
Introduction to QuickBooks 2016
Introduction to QuickBooks 2015
Introduction to QuickBooks 2013
Introduction to QuickBooks 2014
Intermediate QuickBooks 2015
Intermediate QuickBooks 2013
QuickBooks for Contractors 2014
Intermediate QuickBooks 2014
Performing Payroll in QuickBooks 2014
Performing Payroll in QuickBooks 2013
QuickBooks 2013 for Contractors

Personal Finance and Investment

Stocks, Bonds, and Investing: Oh, My!
Personal Finance
Real Estate Investing
Keys to Successful Money Management
Introduction to Stock Options
Where Does All My Money Go?

Business

Business Communication

Effective Business Writing
Grammar Refresher
Writing Essentials
Keys to Effective Communication
Fundamentals of Technical Writing
Grammar Refresher II
Interpersonal Communication
Building Teams That Work

Business Software

Introduction to Microsoft Excel 2010
Introduction to Microsoft Excel 2016
Intermediate Microsoft Excel 2016
Introduction to QuickBooks Online
Advanced Microsoft Excel 2016
Introduction to Microsoft Word 2016
Introduction to Microsoft Access 2016
Intermediate Microsoft Excel 2019/Office 365
Microsoft Excel - Pivot Tables
Intermediate Microsoft Word 2016
Introduction to Microsoft Word 2019/Office 365
Introduction to Microsoft Project 2016
Introduction to Microsoft PowerPoint 2016
Introduction to Microsoft Outlook 2013
Introduction to QuickBooks 2017
Introduction to Microsoft PowerPoint 2019/Office 365
Intermediate Microsoft Excel 2010
Intermediate Microsoft Excel 2013
Introduction to Microsoft Access 2019/Office 365
Performing Payroll in QuickBooks 2015
Intermediate Microsoft Access 2019/Office 365
Intermediate Microsoft Word 2019/Office 365
Introduction to Microsoft Word 2010
QuickBooks 2015 for Contractors
Introduction to Microsoft Word 2013
Introduction to Microsoft PowerPoint 2010
Intermediate QuickBooks 2017
Intermediate QuickBooks 2016
Introduction to Microsoft PowerPoint 2013
Introduction to QuickBooks 2016
Introduction to Microsoft Project 2013
Intermediate Microsoft Word 2010
Intermediate Microsoft Word 2013
Introduction to QuickBooks 2015
Introduction to Microsoft Project 2019/Office 365

Introduction to QuickBooks 2014
Introduction to Microsoft Outlook 2010
Intermediate QuickBooks 2015
Introduction to Microsoft Project 2010
QuickBooks for Contractors 2014
Intermediate QuickBooks 2014
Performing Payroll in QuickBooks 2014
Performing Payroll in QuickBooks 2013
QuickBooks 2013 for Contractors

General Business Skills

Effective Business Writing
Individual Excellence
Accounting Fundamentals
Computer Skills for the Workplace
Administrative Assistant Fundamentals
Fundamentals of Supervision and Management
Accounting Fundamentals II
Introduction to Windows 10
Fundamentals of Supervision and Management II
Administrative Assistant Applications
Introduction to Business Analysis
Business Finance for Non-Finance Personnel
Total Quality Fundamentals
Six Sigma: Total Quality Applications
Mastery of Business Fundamentals
Effective Selling
Purchasing Fundamentals
Manufacturing Fundamentals
High Performance Organization
Manufacturing Applications

Grant Writing

A to Z Grant Writing
Advanced Grant Proposal Writing
Get Grants!
Writing Effective Grant Proposals
Nonprofit Fundraising Essentials
Becoming a Grant Writing Consultant
A to Z Grant Writing II - Beyond the Basics

Management and Leadership

Individual Excellence
Fundamentals of Supervision and Management
Achieving Success with Difficult People
Leadership
Mastering Public Speaking

Fundamentals of Supervision and Management II
Business Finance for Non-Finance Personnel
Building Teams That Work
Distribution and Logistics Management
Managing Customer Service
Supply Chain Management Fundamentals
Creating a Successful Business Plan
Employment Law Fundamentals
Understanding the Human Resources Function
High Performance Organization

Nonprofit

Wow, What a Great Event!
Introduction to Nonprofit Management
Nonprofit Fundraising Essentials
Starting a Nonprofit
Marketing Your Nonprofit

Project Management

Project Management Fundamentals
Project Management Professional (PMP) Prep I
Project Management Applications
Project Management Professional (PMP) Prep II
Introduction to Microsoft Project 2016
Total Quality Fundamentals
High Speed Project Management
Six Sigma: Total Quality Applications
Project Management Fundamentals II
Introduction to Microsoft Project 2013
Introduction to Microsoft Project 2019/Office 365
Introduction to Microsoft Project 2010

Sales and Marketing

Effective Business Writing
Leadership
Using Social Media in Business
Keys to Effective Communication
Mastering Public Speaking
Achieving Top Search Engine Positions
Interpersonal Communication
Small Business Marketing on a Shoestring
Marketing Your Business on the Internet
Business and Marketing Writing
Designing Effective Websites
Effective Selling
Introduction to Google Analytics
Intermediate Microsoft Access 2016

Professional Sales Skills

Introduction to Microsoft Publisher 2013
Introduction to Microsoft Access 2010
Introduction to Microsoft PowerPoint 2010
Introduction to Microsoft PowerPoint 2013
Introduction to Microsoft Publisher 2010
Intermediate Microsoft Access 2010
Introduction to Microsoft Access 2013
Intermediate Microsoft Access 2013

Start Your Own Business

Introduction to Interior Design
Real Estate Investing
Start Your Own Small Business
Wow, What a Great Event!
How to Make Money from Your Writing
Small Business Marketing on a Shoestring
Marketing Your Business on the Internet
Start Your Own Online Business
Start Your Own Arts and Crafts Business
Creating a Successful Business Plan
Starting a Consulting Practice
Start and Operate Your Own Home-Based Business
Introduction to Internet Writing Markets
Certificate in Starting Your Own Business in Health and Healing
Becoming a Grant Writing Consultant
Start a Pet Sitting Business
Start Your Own Gift Basket Business
Learn to Buy and Sell on eBay
Growing Plants for Fun and Profit
Secrets of the Caterer

Computer Applications

Adobe

Introduction to Photoshop CC
Introduction to Illustrator CS6
Introduction to InDesign CC
Photoshop CC for the Digital Photographer
Intermediate Photoshop CC
Introduction to Photoshop CS6
Introduction to Adobe Acrobat X
Photoshop Elements for the Digital Photographer
Introduction to InDesign CS6
Intermediate InDesign CC
Photoshop CC for the Digital Photographer II
Introduction to Digital Scrapbooking
Introduction to Lightroom 5

Introduction to Lightroom Classic CC
Introduction to Photoshop CS5
Photoshop Elements 13 for the Digital Photographer II
Intermediate Photoshop CS6
Intermediate Photoshop CS5

Microsoft

Introduction to Microsoft Excel 2010
Introduction to Microsoft Excel 2013
Introduction to Microsoft Excel 2016
Intermediate Microsoft Excel 2016
Advanced Microsoft Excel 2016
Introduction to Microsoft Excel 2019/Office 365
Introduction to Microsoft Word 2016
Introduction to Microsoft Access 2016
Intermediate Microsoft Excel 2019/Office 365
Microsoft Excel - Pivot Tables
Intermediate Microsoft Word 2016
Introduction to Microsoft Word 2019/Office 365
Introduction to Microsoft Project 2016
Introduction to Microsoft PowerPoint 2016
Introduction to Microsoft Outlook 2013
Introduction to Microsoft PowerPoint 2019/Office 365
Intermediate Microsoft Excel 2010
Advanced Microsoft Excel 2019/Office 365
Introduction to Microsoft Access 2019/Office 365
Intermediate Microsoft Access 2016
Intermediate Microsoft Access 2019/Office 365
Advanced Microsoft Excel 2010
Introduction to Microsoft Publisher 2013
Introduction to Microsoft Access 2010
Intermediate Microsoft Word 2019/Office 365
Introduction to Microsoft Word 2010
Introduction to Microsoft Word 2013
Introduction to Microsoft PowerPoint 2010
Advanced Microsoft Excel 2013
Introduction to Microsoft PowerPoint 2013
Introduction to Microsoft Project 2013
Intermediate Microsoft Word 2010
Intermediate Microsoft Word 2013
What's New in Microsoft Office 2013
Introduction to Microsoft Publisher 2010
Intermediate Microsoft Access 2010
Introduction to Microsoft Access 2013
Introduction to Microsoft Project 2019/Office 365
Introduction to Microsoft Outlook 2010
Intermediate Microsoft Access 2013

Introduction to Microsoft Project 2010

Other Applications

Introduction to QuickBooks Online
Introduction to QuickBooks 2019
Introduction to QuickBooks 2017
Introduction to Crystal Reports
Performing Payroll in QuickBooks 2015
Intermediate QuickBooks 2019
QuickBooks 2015 for Contractors
Intermediate QuickBooks 2017
Intermediate QuickBooks 2016
Introduction to QuickBooks 2016
Introduction to QuickBooks 2015
Introduction to QuickBooks 2013
Introduction to QuickBooks 2014
Intermediate QuickBooks 2015
Intermediate QuickBooks 2013
QuickBooks for Contractors 2014
Intermediate QuickBooks 2014
Performing Payroll in QuickBooks 2014
Performing Payroll in QuickBooks 2013
QuickBooks 2013 for Contractors

Design and Composition

Adobe Software

Introduction to Photoshop CC
Introduction to Illustrator CS6
Introduction to InDesign CC
Photoshop CC for the Digital Photographer
Intermediate Photoshop CC
Introduction to Photoshop CS6
Introduction to Adobe Acrobat X
Introduction to InDesign CS6
Photoshop Elements for the Digital Photographer
Intermediate InDesign CC
Photoshop CC for the Digital Photographer II
Introduction to Lightroom 5
Introduction to Lightroom Classic CC
Introduction to Photoshop CS5
Photoshop Elements for the Digital Photographer II
Intermediate Photoshop CS6
Intermediate Photoshop CS5

Digital Photography

Secrets of Better Photography
Mastering Your Digital SLR Camera

Discover Digital Photography
Photographing People with Your Digital Camera
Photoshop CC for the Digital Photographer
Photographing Nature with Your Digital Camera
Photoshop Elements for the Digital Photographer
Photoshop CC for the Digital Photographer II
Travel Photography for the Digital Photographer
Introduction to Lightroom 5
Introduction to Lightroom Classic CC
Photoshop Elements for the Digital Photographer II

Graphic Design

Creating Web Pages
Introduction to Photoshop CC
Introduction to Illustrator CS6
Introduction to InDesign CC
Photoshop CC for the Digital Photographer
Designing Effective Websites
Intermediate Photoshop CC
Introduction to Photoshop CS6
How to Get Started in Game Development
Introduction to InDesign CS6
Photoshop Elements for the Digital Photographer
Intermediate InDesign CC
Advanced Web Pages
Photoshop CC for the Digital Photographer II
Introduction to Photoshop CS5
Photoshop Elements for the Digital Photographer II
Intermediate Photoshop CS6
Intermediate Photoshop CS5

Web Design

Creating WordPress Websites
Creating Web Pages
Introduction to CSS3 and HTML5
Introduction to JavaScript
Intermediate WordPress Websites
Designing Effective Websites
Intermediate CSS3 and HTML5
Responsive Web Design
Advanced Web Pages
Advanced CSS3 and HTML5

Healthcare and Medical

Alternative Medicine

Certificate in Mindfulness
Introduction to Natural Health and Healing

Certificate in Brain Health
Certificate in Meditation
Certificate in Energy Medicine
Certificate in Stress Management
Certificate in Infectious Diseases and Infection Control
Certificate in Nutrition, Chronic Disease, and Health Promotion
Certificate in Starting Your Own Business in Health and Healing
Certificate in Music Therapy and Sound Healing
Certificate in Healing Environments for Body, Mind, and Spirit
Certificate in Violence Prevention and Awareness
Certificate in Spirituality, Health, and Healing
Certificate in Global Healing Systems
Certificate in Complementary and Integrative Health

Ancillary

Medical Terminology: A Word Association Approach
Explore a Career in Medical Coding
Human Anatomy and Physiology
Explore a Career as an Administrative Medical Assistant
Become a Physical Therapy Aide
Explore a Career in Medical Transcription
Medical Math
Human Anatomy and Physiology II
Medical Terminology II: A Focus on Human Disease
Explore a Career as a Pharmacy Technician
Handling Medical Emergencies
Become and Optical Assistant
Explore a Career in Medical Writing
Explore a Career in Nursing

EMS and Firefighters

Handling Medical Emergencies

Ethics, Law, and Compliance

Medical Math
Legal Nurse Consulting
Certificate in Legal and Ethical Issues in Healthcare
HIPAA Compliance

Health Care Certificate

Certificate in Food, Nutrition, and Health
Certificate in Mindfulness
Certificate in Brain Health
Certificate in Integrative Mental Health
Certificate in Stress Management
Certificate in Meditation
Certificate in Gerontology

Certificate in Energy Medicine
Certificate in Spirituality, Health, and Healing
Certificate in Holistic and Integrative Health
Certificate in Healthy Aging
Certificate in Starting Your Own Business in Health and Healing
Certificate in Complementary and Integrative Health
Certificate in Healing Environments for Body, Mind, and Spirit
Certificate in Nutrition, Chronic Disease, and Health Promotion
Certificate in Holistic and Integrative Health: Foundations 1
Certificate in Wellness and the Environment
Certificate in Holistic and Integrative Health: Foundations 3
Certificate in Violence Prevention and Awareness
Certificate in Women's Health Issues
Certificate in Holistic and Integrative Health: Foundations 2
Certificate in End of Life Care
Certificate in Pain Assessment and Management
Certificate in Perinatal Issues
Certificate in Infectious Diseases and Infection Control
Certificate in Legal and Ethical Issues in Healthcare
Certificate in Global Healing Systems

Health Information Management

Medical Terminology: A Word Association Approach
Spanish for Medical Professionals
Explore a Career in Medical Coding
Human Anatomy and Physiology II
Spanish for Medical Professionals II
Medical Terminology II: A Focus on Human Disease
Introduction to Biology
Explore a Career as an Administrative Medical Assistant
Explore a Career as a Pharmacy Technician
Explore a Career in Medical Writing
Explore a Career in Medical Transcription

Veterinary

Become a Veterinary Assistant
Become a Veterinary Assistant II: Canine Reproduction
Start a Pet Sitting Business
Become a Veterinary Assistant III: Practical Skills

Language and Arts

Arts

Drawing for the Absolute Beginner
Introduction to Interior Design
Introduction to Guitar
Music Made Easy

Creative Writing

Writing Essentials
Introduction to Screenwriting
Writeriffic: Creativity Training for Writers
The Keys to Effective Editing
Advanced Fiction Writing
Publish and Sell Your E-Books
Writing Young Adult Fiction
How to Make Money from Your Writing
Writing for Children
The Craft of Magazine Writing
Write Your Life Story
Write Fiction like a Pro
Introduction to Journaling
Introduction to Internet Writing Markets
Mystery Writing
Research Methods for Writers
Travel Writing
Writing for ESL
Romance Writing

Digital Photography

Introduction to Photoshop CC
Photographing People with Your Digital Camera
Intermediate Photoshop CC
Discover Digital Photography
Introduction to Photoshop CS6
Secrets of Better Photography
Photographing Nature with Your Digital Camera
Photoshop CC for the Digital Photographer
Mastering Your Digital SLR Camera
Photoshop Elements for the Digital Photographer
Intermediate Photoshop CS6
Photoshop Elements for the Digital Photographer II
Travel Photography for the Digital Photographer
Photoshop CC for the Digital Photographer II
Introduction to Photoshop CS5
Intermediate Photoshop CS5
Introduction to Digital Scrapbooking

Graphic and Multimedia Design

Introduction to Photoshop CC
Intermediate Photoshop CC
Introduction to Photoshop CS6
Introduction to Illustrator CS6
Introduction to InDesign CS6

Photoshop CC for the Digital Photographer
How to Get Started in Game Development
Introduction to InDesign CC
Photoshop Elements for the Digital Photographer
Intermediate Photoshop CS6
Photoshop Elements for the Digital Photographer II
Intermediate InDesign CC
Photoshop CC for the Digital Photographer II
Introduction to Photoshop CS5
Intermediate Photoshop CS5

Languages

Speed Spanish
Discover Sign Language
Speed Spanish II
Instant Italian
Speed Spanish III
Beginning Conversational French
Conversational Japanese
Spanish for Medical Professionals II
Enhancing Language Development in Childhood
Grammar for ESL
Spanish for Law Enforcement
Writing for ESL

Publishing

Beginner's Guide to Getting Published
Introduction to Internet Writing Markets
The Craft of Magazine Writing

Law and Legal

Business and Corporate

Employment Law Fundamentals
Workers' Compensation

Criminal Law

Introduction to Criminal Law

General Law

Real Estate Law
Legal Nurse Consulting

LSAT Preparation

LSAT Preparation - Part 1
LSAT Preparation - Part 2

Paralegal

Explore a Career as a Paralegal

Personal Development

Arts

Drawing for the Absolute Beginner
How to Get Started in Game Development
Introduction to Guitar
Music Made Easy
Introduction to Digital Scrapbooking

Children, Parents, and Family

Genealogy Basics
Introduction to Statistics
Math Refresher
Photographing People with Your Digital Camera
Empowering Students with Disabilities
Teaching Students with Learning Disabilities
Singapore Math: Number Sense and Computational Strategies
Singapore Math Strategies: Advanced Model Drawing for Grades 6-9
Response to Intervention: Reading Strategies that Work
Understanding Adolescents
Enhancing Language Development in Childhood
Ready, Set, Read!
Singapore Math Strategies: Model Drawing for Grades 1-6
Teaching Preschool: A Year of Inspiring Lessons
Write Your Life Story
Handling Medical Emergencies
Homeschool with Success
Content Literacy: Grades 6-12
Teaching Writing: Grades K-3
Luscious, Low-Fat, Lighting-Quick Meals
Marriage and Relationships: Keys to Success
Common Core Standards for English Language Arts K-5
Helping Elderly Parents

Digital Photography

Introduction to Photoshop CC
Photographing People with Your Digital Camera
Intermediate Photoshop CC
Discover Digital Photography
Introduction to Photoshop CS6
Secrets of Better Photography
Photographing Nature with Your Digital Camera
Introduction to Lightroom 5
Photoshop CC for the Digital Photographer
Introduction to Lightroom Classic CC

Mastering Your Digital SLR Camera
Photoshop Elements for the Digital Photographer
Intermediate Photoshop CS6
Photoshop Elements for the Digital Photographer II
Travel Photography for the Digital Photographer
Photoshop CC for the Digital Photographer II
Introduction to Photoshop CS5
Intermediate Photoshop CS5
Introduction to Digital Scrapbooking

Health and Wellness

Human Anatomy and Physiology II
Introduction to Chemistry
Medical Math
Introduction to Natural Health and Healing
Introduction to Biology
Handling Medical Emergencies
Lose Weight and Keep It Off
Start Your Own Edible Garden
Luscious, Low-Fat, Lightning-Quick Meals
Happy and Healthy Pregnancy
Explore a Career in Nursing

Job Search

Twelve Steps to a Successful Job Search
Resume Writing Workshop
Listen to Your Heart, and Success Will Follow

Languages

Speed Spanish
Discover Sign Language
Grammar Refresher
Speed Spanish II
Grammar Refresher II
Instant Italian
Speed Spanish III
Beginning Conversational French
Conversational Japanese
Spanish for Medical Professionals II
Grammar for ESL
Writing for ESL
Spanish for Law Enforcement

Personal Enrichment

Genealogy Basics
Twelve Steps to a Successful Job Search
Resume Writing Workshop

Individual Excellence
Discover Sign Language
Grammar Refresher
Introduction to Interior Design
Leadership
Introduction to Statistics
Math Refresher
Grammar Refresher II
Mastering Public Speaking
Achieving Success with Difficult People
Human Anatomy and Physiology II
Introduction to Chemistry
Wow, What a Great Event!
Listen to Your Heart, and Success Will Follow
Drawing for the Absolute Beginner
Publish and Sell Your E-Books
Introduction to Natural Health and Healing
Merrill Ream Speed Reading
How to Make Money from Your Writing
Teaching Preschool: A Year of Inspiring Lessons
Skills for Making Great Decisions
Introduction to Biology
Introduction to Lightroom 5
Write Your Life Story
Get Funny!
Introduction to Lightroom Classic CC
Handling Medical Emergencies
How to Get Started in Game Development
Introduction to Journaling
Interpersonal Communication
Lose Weight and Keep It Off
Get Assertive!
Introduction to Guitar
Keys to Effective Communication
Homeschool with Success
Introduction to Algebra
Start Your Own Edible Garden
Luscious, Low-Fat, Lightning-Quick Meals
Happy and Healthy Pregnancy
Marriage and Relationships: Keys to Success
Music Made Easy
Helping Elderly Parents

Personal Finance and Investments

Personal Finance
Stocks, Bonds, and Investing: Oh, My!
Introduction to Stock Options

Real Estate Investing
Keys to Successful Money Management
Where Does All My Money Go?
The Analysis and Valuation of Stocks

Start Your Own Business

Wow, What a Great Event!
Start Your Own Small Business
Real Estate Investing
Creating a Successful Business Plan
Learn to Buy and Sell on eBay
Starting a Consulting Practice
Introduction to Internet Writing Markets
Start Your Own Online Business
Start and Operate Your Own Home-Based Business
Start a Pet Sitting Business
Certificate in Starting Your Own Business in Health and Healing
Marketing Your Business on the Internet
Start Your Own Gift Basket Business
Growing Plants for Fun and Profit
Secrets of the Caterer

Test Prep

SAT/ACT Prep Course - Part 1
GRE Preparation – Part 2 (Quantitative)
SAT/ACT Prep Course - Part 2
GRE Preparation - Part 1 (Verbal and Analytical)
LSAT Preparation - Part 1
LSAT Preparation - Part 2
GMAT Preparation
Prepare for the GED Test
Prepare for the GED Math Test

Teaching and Education

Classroom Computing

Integrating Technology in the Classroom
Blogging and Podcasting for Beginners
Creating a Classroom Website
Using the Internet in the Classroom
Microsoft PowerPoint 2013 in the Classroom
Teaching smarter with SMART Boards

Languages

Enhancing Language Development in Childhood

Mathematics

Singapore Math: Number Sense and Computational Strategies

Singapore Math Strategies: Advanced Model Drawing for Grades 6-9

Teaching Math: Grades 4-6

Introduction to Algebra

Singapore Math Strategies: Model Drawing for Grades 1-6

Reading and Writing

Response to Intervention: Reading Strategies that Work

Ready, Set, Read!

Teaching Writing: Grades 4-6

Guided Reading and Writing: Strategies for Maximum Student Achievement

Content Literacy: Grades 6-12

Guided Reading: Strategies for the Differentiated Classroom

Teaching Writing: Grades K-3

Common Core Standards for English Language Arts K-5

Science

Teaching Science: Grades 4-6

Test Prep

SAT/ACT Prep Course - Part 1

GRE Preparation - Part 2 (Quantitative)

SAT/ACT Prep Course - Part 2

GRE Preparation - Part 1 (Verbal and Analytical)

LSAT Preparation - Part 1

LSAT Preparation - Part 2

Prepare for the GED Math Test

Praxis Core Preparation

TEAS Prep 1

Prepare for the GED Test

Tools for Teachers

Grammar Refresher

A to Z Grant Writing

Leadership

Advanced Grant Proposal Writing

Grammar Refresher II

Writing Effective Grant Proposals

Empowering Students with Disabilities

Teaching Students with Learning Disabilities

Teaching Students with ADHD

Teaching Students with Autism: Strategies for Success

Creating Classroom Centers

Understanding Adolescents

Get Grants!

Solving Classroom Discipline Problems

Enhancing Language Development in Childhood

Solving Classroom Discipline Problems II

Differentiated Instruction in the Classroom
The Differentiated Instruction and Response to Intervention Connection
Teaching Preschool: A Year of Inspiring Lessons
Teaching High School Students
Handling Medical Emergencies
Differentiating K-12 Assessments
Get Assertive!
A to Z Grant Writing II - Beyond the Basics
Teaching Adult Learners
Creating a Classroom Website
Homeschool with Success
Introduction to Algebra
Guided Reading and Writing: Strategies for Maximum Student Achievement
Creating the Inclusive Classroom: Strategies for Success
The Creative Classroom
Guided Reading: Strategies for the Differentiated Classroom
Teaching Writing: Grades K-3
Teaching Smart with SMART Boards
Survival Kit for New Teachers

Technology

Certificate Prep

Basic CompTIA A+ Certification Prep
CompTIA Network + Certification Prep
CompTIA Security + Certification Prep 1
CompTIA Security + Certification Prep 2
Advanced CompTIA A+ Certification Prep
Intermediate CompTIA A+ Certification Prep
LPI Linux Essentials Exam Prep

Computer Fundamentals

Introduction to Microsoft Excel 2010
Introduction to Windows 10
Computer Skills for the Workplace
Keyboarding
Blogging and Podcasting for Beginners
Intermediate Microsoft Excel 2013
Introduction to PC Troubleshooting
Introduction to Programming
Intermediate Microsoft Excel 2010
Introduction to XML

Computer Programming

Introduction to Java Programming
Introduction to Python 3 Programming
Introduction to C# Programming
Introduction to C++ Programming

Introduction to Visual Basic
Creating Mobile Apps with HTML5
How to Get Started in Game Development
Introduction to Python 2.5 Programming
Introduction to Programming
Intermediate Java Programming
Responsive Web Design
Introduction to XML
Intermediate Visual Basic
Intermediate PHP and My SQL
Intermediate C# Programming
Introduction to PHP and MySQL

Database Management

Introduction to SQL
Intermediate SQL
Introduction to Crystal Reports
Intermediate Microsoft Access 2013
Intermediate Microsoft Access 2016
Introduction to Microsoft Access 2013
Introduction to Database Development
Intermediate Microsoft Access 2010
Introduction to Oracle
Intermediate PHP and MySQL
Introduction to PHP and MySQL
Introduction to Microsoft Access 2010
Intermediate Oracle

Graphic and Multimedia Design

Introduction to Photoshop CC
Creating Web Pages
Intermediate Photoshop CC
Introduction to Photoshop CS6
Introduction to Illustrator CS6
Introduction to InDesign CC
Introduction to Lightroom 5
Photoshop CC for the Digital Photographer
Introduction to Lightroom Classic CC
How to Get Started in Game Development
Introduction to InDesign CS6
Photoshop Elements for the Digital Photographer
Intermediate Photoshop CS6
Photoshop Elements for the Digital Photographer II
Advanced Web Pages
Intermediate InDesign CC
Photoshop CC for the Digital Photographer II
Introduction to Photoshop CS5

Intermediate Photoshop CS5

Networking and Communications

Introduction to Networking
Understanding the Cloud
Intermediate Networking
Wireless Networking

Security

Introduction to PC Security
Advanced PC Security
CompTIA Security + Certification Prep 1
CompTIA Security + Certification Prep 2

Web Technology

Creating WordPress Websites
Creating Web Pages
Blogging and Podcasting for Beginners
Intermediate CSS3 and HTML5
Creating Mobile Apps with HTML5
Intermediate WordPress Websites
Introduction to JavaScript
Introduction to CSS3 and HTML5
Introduction to Google Analytics
How to Get Started in Game Development
Designing Effective Websites
Write Effective Web Content
Advanced CSS3 and HTML5
Advanced Web Pages
Marketing Your Business on the Internet
Achieving Top Search Engine Positions
Intermediate PHP and MySQL
Introduction to PHP and MySQL
Responsive Web Design

Writing and Publishing

Business Writing

Resume Writing Workshop
Effective Business Writing
Grammar Refresher
Writing Essentials
Grammar Refresher II
Fundamentals of Technical Writing
Business and Marketing Writing
The Keys to Effective Editing
Write Effective Web Content
Explore a Career in Medical Writing

Intermediate Microsoft Word 2010

Creative Writing

Writing Essentials
Creating WordPress Websites
Introduction to Screenwriting
Writeriffic: Creativity Training for Writers
The Keys to Effective Editing
Advanced Fiction Writing
Publish and Sell Your E-Books
Writing Young Adult Fiction
Intermediate WordPress Websites
How to Make Money from Your Writing
Writing for Children
The Craft of Magazine Writing
Write Your Life Story
Write Fiction like a Pro
Introduction to Journaling
Introduction to Internet Writing Markets
Mystery Writing
Research Methods for Writers
Writing the Fantasy Novel
Write and Publish Your Nonfiction Book
Travel Writing
Writing for ESL
Romance Writing

Grant Writing

A to Z Grant Writing
Writing Effective Grant Proposals
Advanced Grant Proposal Writing
Get Grants!
Becoming a Grant Writing Consultant
A to Z Grant Writing II - Beyond the Basics

Publishing

Beginner's Guide to Getting Published
Publish and Sell Your E-Books
Introduction to Internet Writing Markets
The Craft of Magazine Writing
Write and Publish Your Nonfiction Book