

**Kenton County Public Library District  
Anticipated Income  
All Funds  
July 01, 2020 - June 30, 2021**

**CASH RESERVES FROM PRIOR YEARS**

\$135,000

**GENERAL OPERATING FUND**

**TAX REVENUE**

1. REAL ESTATE	11,940,892	
2. PAYMENT IN LIEU OF TAXES (PILOT)	46,925	
3. PERSONAL PROPERTY	1,400,000	
4. MOTOR VEHICLE & WATERCRAFT	650,000	
5. DELINQUENT	200,000	
6. TELECOMMUNICATION TAX	79,000	
<b>TOTAL TAX REVENUE</b>		<u>\$14,316,817</u>

**GRANTS**

7. STATE AID	0	
8. GRANTS	5,000	
9. FOUNDATION GRANTS	0	
<b>TOTAL GRANTS</b>		<u>\$5,000</u>

**OTHER REVENUE**

10. FINES	25,000	
11. INTEREST	50,000	
12. COMMISSIONS	8,000	
13. DONATIONS	0	
14. MISCELLANEOUS	0	
15. FRIENDS OF KCPL	30,000	
16. E-RATE REBATE	43,740	
<b>TOTAL OTHER REVENUE</b>		<u>\$156,740</u>

**TOTAL ANTICIPATED GENERAL OPERATING INCOME 2020-21**

**\$14,613,557**

**TOTAL ANTICIPATED INCOME FOR ALL FUNDS JULY 01, 2020 - JUNE 30, 2021**

**\$14,613,557**

**Kenton County Public Library District  
Anticipated Expenses  
All Funds  
July 01, 2020 - June 30, 2021**

**GENERAL OPERATING**

EXPENSE CATEGORY	ADMINISTRATION/ DISTRICT	COVINGTON	ERLANGER	DURR	SUB-TOTAL	TOTAL
<b><u>STAFF</u></b>						
1. SALARIES	2,018,372	1,784,852	1,373,915	1,033,447	6,210,586	
2. SOCIAL SECURITY	146,248	130,488	100,346	75,567	452,649	
3. RETIREMENT	453,200	350,962	267,373	204,765	1,276,300	
4. HEALTH INSURANCE & OTHER BENEFITS	840,000				840,000	
5. UNEMPLOYMENT	3,530				3,530	
6. WORKERS COMPENSATION	38,336				38,336	
<b>TOTAL STAFF EXPENSES</b>	<b>3,499,686</b>	<b>2,266,302</b>	<b>1,741,634</b>	<b>1,313,779</b>	<b>8,821,401</b>	<b>\$ 8,821,401</b>
<b><u>PHYSICAL PLANTS</u></b>						
7. TELEPHONE						
a.) Line Charges	28,000				28,000	
b.) Long Distance	1,000				1,000	
c.) Cell Phones	5,000				5,000	
d.) Telephone System Maintenance	12,500				12,500	
<b>Total Telephone</b>	<b>46,500</b>				<b>46,500</b>	
8. UTILITIES						
a.) Gas & Electric	18,000	90,000	70,000	59,000	237,000	
b.) Water & Sanitation	1,500	15,000	7,900	7,000	31,400	
c.) Waste Collection	380	2,700	1,600	1,200	5,880	
<b>Total Utilities</b>	<b>19,880</b>	<b>107,700</b>	<b>79,500</b>	<b>67,200</b>	<b>274,280</b>	
9. INSURANCE						
<b>Total Insurance</b>	<b>85,000</b>				<b>85,000</b>	
10. REPAIR & MAINTENANCE - BUILDINGS						
a.) Supplies	3,500	25,000	14,500	9,000	52,000	
b.) Repairs & Maintenance (Service Calls)	7,000	35,500	28,000	15,000	85,500	
c.) Lawn Services & Snow Removal	15,000	7,000	22,000	10,000	54,000	
d.) HVAC Contracts	2,700	12,000	3,500	8,000	26,200	
e.) Elevator		4,500		2,100	6,600	
f.) Cleaning	14,000	4,200	3,000	1,000	22,200	
<b>Total R &amp; M - Buildings</b>	<b>42,200</b>	<b>88,200</b>	<b>71,000</b>	<b>45,100</b>	<b>246,500</b>	
11. VAN						
a.) Gasoline		6,000			6,000	
b.) Maintenance		6,000			6,000	
<b>Total Van</b>		<b>12,000</b>			<b>12,000</b>	
12. BOND REDEMPTION						
a.) Bond Redemption	1,015,941				1,015,941	
<b>Total Bond Redemption</b>	<b>1,015,941</b>				<b>1,015,941</b>	
<b>TOTAL PHYSICAL PLANTS</b>	<b>1,208,521</b>	<b>207,900</b>	<b>150,500</b>	<b>112,300</b>	<b>1,680,221</b>	<b>\$ 1,680,221</b>

EXPENSE ACCOUNTS	ADMINISTRATION/ DISTRICT	COVINGTON	ERLANGER	DURR	SUB-TOTAL	TOTAL
<b><u>LIBRARY DEVELOPMENT AND MAINTENANCE</u></b>						
13. BOOKS AND MATERIALS						
a.) Adult	3,800	167,700	183,500	88,900	443,900	
b.) Juvenile		49,850	77,850	41,850	169,550	
c.) Floating Collection - Adult	310,500				310,500	
d.) Floating Collection - Juvenile	35,700				35,700	
e.) Cundiff			5,300		5,300	
f.) Kentucky Materials		15,000			15,000	
g.) Read Racer Books		19,000			19,000	
h.) Microfilm Replacement		2,500			2,500	
i.) Homebound Videos		4,500			4,500	
j.) Databases	245,000				245,000	
k.) eMedia	830,000				830,000	
l.) Local Digitization		1,000			1,000	
<u>Total Books and Materials</u>	<u>1,425,000</u>	<u>259,550</u>	<u>266,650</u>	<u>130,750</u>	<u>2,081,950</u>	
14. CATALOGING EXPENSE						
a.) Cataloging and Inter-Library Loan	45,000				45,000	
b.) Coll. Dev./Tec. Service Resources	6,000				6,000	
<u>Total Cataloging Expense</u>	<u>51,000</u>				<u>51,000</u>	
15. SOUTHWEST OHIO & NEIGHBORS						
<u>Total S.W.O.N.</u>	<u>5,500</u>				<u>5,500</u>	
16. BOOK PROCESSING AND BINDING						
a.) Processing	16,000				16,000	
b.) Processing - Outsource	53,000				53,000	
c.) Book Binding		3,000			3,000	
<u>Total Book Processing &amp; Binding</u>	<u>69,000</u>	<u>3,000</u>			<u>72,000</u>	
<b><u>TOTAL LIBRARY DEV. &amp; MAIN.</u></b>	<b><u>1,550,500</u></b>	<b><u>262,550</u></b>	<b><u>266,650</u></b>	<b><u>130,750</u></b>	<b><u>2,210,450</u></b>	<b><u>\$ 2,210,450</u></b>
<b><u>OTHER EXPENSES</u></b>						
17. BOARD MEETINGS						
<u>Total Board Meetings</u>	<u>500</u>				<u>500</u>	
18. PROFESSIONAL SERVICES / CONSULTANTS						
<u>Total Professional Svcs. / Consultants</u>	<u>43,000</u>				<u>43,000</u>	
19. FEES AND SERVICES						
a.) Accounting Software & Payroll Processing Fees	16,000				16,000	
b.) Book (Debt) Collection Expense	12,000				12,000	
c.) Credit Card Processing Fees	1,800				1,800	
<u>Total Fees and Services</u>	<u>29,800</u>				<u>29,800</u>	
20. CONTINGENCY						
<u>Total Contingency</u>	<u>100,000</u>				<u>100,000</u>	

EXPENSE ACCOUNTS	ADMINISTRATION/ DISTRICT	COVINGTON	ERLANGER	DURR	SUB-TOTAL	TOTAL
21. COPY SERVICES						
<u>Total Copy Services</u>	5,500				5,500	
22. FOUNDATION						
<u>Total Foundation</u>	5,000				5,000	
23. FRIENDS						
<u>Total Friends</u>	30,000				30,000	
24. HUMAN RESOURCES						
a.) General Expense	41,000				41,000	
b.) EAP	5,000				5,000	
c.) Cafeteria Plan Admin.	4,500				4,500	
<u>Total Human Resources</u>	50,500				50,500	
25. LEGAL & PROFESSIONAL						
a.) Audit	10,400				10,400	
b.) Attorney	5,000				5,000	
<u>Total Legal &amp; Professional</u>	15,400				15,400	
26. LIBRARY AND OFFICE SUPPLIES						
a.) Office	13,000	17,000	11,000	14,000	55,000	
b.) Small Equipment	500	6,500	1,500	1,500	10,000	
c.) Vending Supplies	250				250	
d.) Technology Supplies	40,000				40,000	
e.) Library Cards	7,000				7,000	
f.) Furniture and Fixtures	1,500	2,500	2,250	2,250	8,500	
<u>Total Library and Office Supplies</u>	62,250	26,000	14,750	17,750	120,750	
27. MEETINGS AND TRAINING						
a.) Public Services		7,400	7,400	7,400	22,200	
b.) History and Genealogy		2,500			2,500	
c.) Collection Services	3,000				3,000	
d.) Public Relations	6,000				6,000	
e.) Human Resources	6,000				6,000	
f.) Administration	6,500				6,500	
g.) Technology Department	19,000				19,000	
h.) Board	500				500	
i.) Certification	15,000				15,000	
j.) Tuition Reimbursement	12,175				12,175	
k.) PLA/ALA	10,000				10,000	
l.) KPLA	4,000				4,000	
m.) Community Engagement/Facilities	1,000				1,000	
<u>Total Meetings and Training</u>	83,175	9,900	7,400	7,400	107,875	
28. MISCELLANEOUS						
<u>Total Miscellaneous</u>	110				110	
29. PARKING						
<u>Total Parking</u>		4,200			4,200	
30. PLANNING						
<u>Total Planning</u>	4,000				4,000	

EXPENSE ACCOUNTS	ADMINISTRATION/ DISTRICT	COVINGTON	ERLANGER	DURR	SUB-TOTAL	TOTAL
31. POSTAGE						
a.) General	20,000				20,000	
b.) Postage Meter Lease	6,000				6,000	
<u>Total Postage</u>	<u>26,000</u>				<u>26,000</u>	
32. PROFESSIONAL MEMBERSHIPS						
<u>Total Memberships</u>	<u>3,000</u>	<u>500</u>	<u>400</u>	<u>400</u>	<u>4,300</u>	
33. PROGRAMS						
a.) Programming		43,000	62,250	40,800	146,050	
b.) Patron Experience		1,500	1,500	1,500	4,500	
c.) Summer Lunch		5,000			5,000	
d.) Tech Programs		1,500	1,500	1,500	4,500	
e.) Special System Programming	7,000				7,000	
f.) Outreach		7,000			7,000	
g.) Public Performance Rights	5,500				5,500	
h.) History & Genealogy		3,000			3,000	
i.) Digital Branch	4,500				4,500	
j.) System Wide Programming	20,000				20,000	
k.) All Grants	5,000				5,000	
l.) Workforce Development			7,000		7,000	
<u>Total Programs</u>	<u>42,000</u>	<u>61,000</u>	<u>72,250</u>	<u>43,800</u>	<u>219,050</u>	
34. PUBLIC RELATIONS						
<u>Total Public Relations</u>	<u>109,500</u>				<u>109,500</u>	
35. SECURITY						
a.) Alarm	500	6,000	500	500	7,500	
b.) Guard		100,000			100,000	
<u>Total Security</u>	<u>500</u>	<u>106,000</u>	<u>500</u>	<u>500</u>	<u>107,500</u>	
36. SYSTEM OPERATING EXPENSES						
a.) ILS Maintenance	45,000				45,000	
b.) Telecom/ISP	75,000				75,000	
c.) Licenses	86,000				86,000	
d.) Contract Services	9,500				9,500	
<u>Total System Operating Expenses</u>	<u>215,500</u>				<u>215,500</u>	
37. TRANSPORTATION						
<u>Total Transportation</u>	<u>4,000</u>	<u>3,500</u>	<u>2,500</u>	<u>2,000</u>	<u>12,000</u>	
38. COMMUNITY ENGAGEMENT/FACILITIES						
<u>Total Community Engagement/Facilities</u>	<u>5,000</u>				<u>5,000</u>	
<b>TOTAL OTHER EXPENSES</b>	<u>834,735</u>	<u>211,100</u>	<u>97,800</u>	<u>71,850</u>	<u>1,215,485</u>	<b>\$ 1,215,485</b>
<b>TOTAL ANTICIPATED GENERAL OPERATING EXPENSES 2020-21</b>	<u>\$ 7,094,442</u>	<u>\$ 2,947,852</u>	<u>\$ 2,256,584</u>	<u>\$ 1,628,679</u>	<u>\$ 13,927,557</u>	<b>\$13,927,557</b>

ADMINISTRATION/  
DISTRICT

EXPENSE ACCOUNTS	COVINGTON	ERLANGER	DURR	SUB-TOTAL	TOTAL
<b><u>CAPITAL DEVELOPMENT FUND</u></b>					
39. FURNITURE & EQUIPMENT					
a.) Durr Service Desks			60,000	60,000	
40. COMPUTER EQUIPMENT & SOFTWARE					
a.) Durr Staff and Patron Computers (81)			124,000	124,000	
41. OUTREACH VEHICLE WRAP	5,000			5,000	
42. DURR AV REPLACEMENT			12,000	12,000	
43. DURR CARPET REPLACEMENT			300,000	300,000	
44. DURR GENERATOR			115,000	115,000	
45. DURR INTERIOR PAINTING			30,000	30,000	
46. DELIVERY VAN			30,000	30,000	
47. COVINGTON ROOF LADDER	10,000			10,000	
<u>Total Capital Development</u>	15,000		671,000	686,000	
<b>TOTAL ANTICIPATED CAPITAL DEVELOPMENT EXPENSES 2020-21</b>					<b>\$ 686,000</b>
<b><u>TOTAL ANTICIPATED EXPENSES FOR ALL FUNDS JULY 01, 2020 - JUNE 30, 2021</u></b>					<b><u>\$14,613,557</u></b>