



# KENTON COUNTY PUBLIC LIBRARY Career & Job Services Division

## Upcoming Job Search Skills Classes

Northern Kentucky Accountability Group

Wednesday, December 01, 2021 9:15 AM – 11:30 AM

[Click Here For More Information](#)

*\*Location: Erlanger Library*

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LinkedIn Photo Session *with Photographer Julie Lubbers*

Wednesday, December 01, 2021 11:30 AM – 1:00 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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VIA Character Strengths *\*Pre-work VIA Strengths Assessment*

Friday, December 03, 2021 10:00 AM – 12:00 PM

[Click Here To Register](#)

*\*Location: Online-Zoom*

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Get Started: Begin Your Career Transition with Us *with Coach Sherry Mays & Mikaela Brungs*

Tuesday, December 07, 2021 9:30 AM - 11:30 AM

[Click Here To Register](#)

*\*Location: Online-Zoom*

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Northern Kentucky Accountability Group

Wednesday, December 08, 2021 9:15 AM - 11:30 AM

[Click Here For More Information](#)

*\*Location: Erlanger Library*

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The Fine Art of The Cover Letter

Wednesday, December 08, 2021 6:00 PM – 7:30 PM

[Click Here To Register](#)

*\*Location: Online-Zoom*

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Using Data Axle in Your Job Search

Thursday, December 09, 2021 2:00 PM – 3:30 PM

[Click Here to Register](#)

*\*Location: Online-Zoom*

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Mastering The Art of Informational Interviewing

Monday, December 13, 2021 1:30 PM - 2:30 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Supercharge Your LinkedIn Profile

Tuesday, December 14, 2021 6:00 PM - 7:30 PM

[Click Here To Register](#)

*\*Location: Online-Zoom*

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Northern Kentucky Accountability Group

Wednesday, December 15, 2021 9:15 AM – 11:30 AM

[Click Here For More Information](#)

*\*Location: Erlanger Library*

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Target Your Resume Workshop

Thursday, December 16, 2021 9:00 AM – 10:30 AM

[Click Here To Register](#)

*\*Location: Online*

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## Upcoming Computer & Online Training Classes

Using Google Mail and Calendar

Thursday, December 02, 2021 2:00 PM – 3:00 PM

[Click Here To Register](#)

*\*Location: Online-Zoom*

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Basic Excel

Monday, December 06, 2021 7:00 - 8:30 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Power Your Job Search with Google Tools

Tuesday, December 07, 2021 2:00 - 3:00 PM

[Click Here To Register](#)

*\*Location: Covington Library*

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Microsoft Excel Basics

Thursday, December 09, 2021 11:00 AM – 12:00 PM

[Click Here To Register](#)

*\*Location: Covington Library*

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Microsoft Word

Thursday, December 16, 2021 2:00 PM – 3:00 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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## Open Job Searching

**No registration required**

Saturday, December 04, 2021 10:00 AM - 2:00 PM

Saturday, December 11, 2021 10:00 AM - 2:00 PM

Saturday, December 18, 2021 10:00 AM - 2:00 PM

*\*Location: Erlanger Library*

[Click Here for More Information](#)

To register call 859-962-4071 (COV) or 859-962-4002 (ERL) or 859-962-4031 (DURR)

Online go to [KentonLibrary.org](http://KentonLibrary.org), click on [Job Search Central](#), scroll down to Beginner Job Search Classes and click title of class to register.

If the class is taking place via Zoom, you will receive a Zoom Invitation in the confirmation email. Click the Zoom link and enter the password a few minutes before the start of the class time.

Need help with Zoom? Visit our [Job Search Central](#) page

View: "Getting Started Video"

<https://www.kentonlibrary.org/job-search-central>