



# KENTON COUNTY PUBLIC LIBRARY

## Career & Job Services Division

September

### Upcoming Job Search Skills Classes

Build Your LinkedIn Profile, Part I

Wednesday, September 06, 2023 1:00 PM – 2:30 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Elevator Pitch Power Plan

Thursday, September 07, 2023 10:00 AM – 11:30 AM

[Click Here To Register](#)

*\*Location: Covington Library*

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Mastering the Art of Informational Meetings

Thursday, September 07, 2023 1:00 PM – 2:00 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Managing ATS Workshop

Friday, September 08, 2023 10:00 AM – 12:00 PM

[Click Here To Register](#)

*\*Location: Online*

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Get Started: Begin Your Career Transition with Us

Monday, September 11, 2023 6:30 PM – 8:30 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Toastmasters

Monday, September 11, 2023 6:45 PM – 8:30 PM

[Click Here For More Information](#)

*\*Location: Erlanger Library*

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Fundamentals of Networking

Tuesday, September 12, 2023 6:30 PM – 8:00 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Northern Kentucky Accountability Group

Wednesday, September 13, 2023 9:15 AM - 11:30 AM

[Click Here For More Information](#)

*\*Location: Erlanger Library or Via Zoom*

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LinkedIn Photo Session

Wednesday, September 13, 2023 11:30 AM – 12:30 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Build Your LinkedIn Profile, Part II

Wednesday, September 13, 2023 11:30 AM – 12:30 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Protect Yourself From Online Scams

Wednesday, September 13, 2023 6:00 PM – 7:00 PM

[Click Here To Register](#)

*\*Location: Online*

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Side Hustle Without the Hustle

Wednesday, September 13, 2023 6:00 PM – 7:30 PM

[Click Here To Register](#)

*\*Location: Covington Library*

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Transferable Skills Workshop

Thursday, September 14, 2023 10:00 AM – 11:30 AM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Mindset Matters: Cultivating Mental and Financial Wellness During Career Transitions

Thursday, September 14, 2023 6:00 PM – 7:30 PM

[Click Here To Register](#)

*\*Location: Durr Library*

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Interviewing Skills Workshop

Friday, September 15, 2023 10:00 AM – 12:00 PM

[Click Here To Register](#)

*\*Location: Covington Library*

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Personal and Business Credit 101

Saturday, September 16, 2023 10:00 AM – 12:00 PM

[Click Here To Register](#)

*\*Location: Covington Library*

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Improve Your Resume with Practical Strategies

Monday, September 18, 2023 6:00 PM – 7:00 PM

[Click Here To Register](#)

*\*Location: Online*

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You and YouScience – Let's Talk Careers!

Monday, September 18, 2023 6:00 PM – 8:00 PM

[Click Here To Register](#)

*\*Location: Covington Library*

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Create a Marketing Plan

Tuesday, September 19, 2023 10:30 AM – 12:00 PM

[Click Here To Register](#)

*\*Location: Online*

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Resume Basics for Today

Tuesday, September 19, 2023 1:00 PM – 3:00 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Kentucky Essential Skills Certification

Wednesday, September 20, 2023 9:00 AM – 12:30 PM

[Click Here To Register](#)

*\*Location: Covington Library*

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Northern Kentucky Accountability Group

Wednesday, September 20, 2023 9:15 AM - 11:30 AM

[Click Here For More Information](#)

*\*Location: Erlanger Library or Via Zoom*

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Build Your LinkedIn Profile, Part III

Wednesday, September 20, 2023 1:00 PM – 2:30 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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The 20 Minute Networking Meeting (Special Event)  
Wednesday, September 20, 2023 6:00 PM – 8:30 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Kentucky Essential Skills Certification  
Thursday, September 21, 2023 9:00 AM – 12:30 PM

[Click Here To Register](#)

*\*Location: Covington Library*

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Lean Six Sigma White Belt (through Breakthrough Performance)  
Thursday, September 21, 2023 9:00 AM – 1:00 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Boost Your Business with Google  
Friday, September 22, 2023 1:00 PM – 4:00 PM

[Click Here To Register](#)

*\*Location: Covington Library*

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Time Management: Getting Things Done  
Saturday, September 23, 2023 10:30 AM – 12:00 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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You and YouScience – Let's Talk Careers!  
Monday, September 25, 2023 6:00 PM – 8:00 PM

[Click Here To Register](#)

*\*Location: Covington Library*

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Toastmasters  
Monday, September 25, 2023 6:45 PM – 8:30 PM

[Click Here For More Information](#)

*\*Location: Erlanger Library*

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Get Started: Begin Your Career Transition with Us  
Tuesday, September 26, 2023 10:00 AM – 12:00 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Northern Kentucky Accountability Group  
Wednesday, September 27, 2023 9:15 AM - 11:30 AM

[Click Here For More Information](#)

*\*Location: Erlanger Library or Via Zoom*

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Content Planning 101 for Social Media Marketing  
Wednesday, September 27, 2023 10:30 AM – 11:30 AM

[Click Here To Register](#)

*\*Location: Covington Library*

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Build Your LinkedIn Profile, Part IV  
Wednesday, September 27, 2023 1:00 PM – 2:30 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Core Skills Workshop  
Wednesday, September 27, 2023 6:00 PM – 7:30 PM

[Click Here To Register](#)

*\*Location: Online*

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The Fine Art of Job Search Correspondence  
Thursday, September 28, 2023 6:00 PM – 7:30 PM

[Click Here To Register](#)

*\*Location: Online*

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## Upcoming Computer & Online Training Classes

How to Improve Your Efficiency with ChatGPT

Tuesday, September 12, 2023 6:30 PM – 8:00 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Microsoft PowerPoint

Saturday, September 16, 2023 10:30 AM – 12:30 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Basic Excel

Thursday, September 21, 2023 6:00 PM – 8:30 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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Power Your Job Search with Google Tools

Monday, September 25, 2023 2:00 PM – 3:00 PM

[Click Here To Register](#)

*\*Location: Covington Library*

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Intermediate Excel

Thursday, September 28, 2023 6:00 PM – 8:00 PM

[Click Here To Register](#)

*\*Location: Erlanger Library*

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To register call 859-962-4071 (COV) or 859-962-4002 (ERL) or 859-962-4031 (DURR)

Online go to [KentonLibrary.org](https://www.kentonlibrary.org), click on [Career and Job Services](#), scroll down to Beginner Job Search Classes and click title of class to register.

If the class is taking place via Zoom, you will receive a Zoom Invitation in the confirmation email. Click the Zoom link and enter the password a few minutes before the start of the class time.

Need help with Zoom? Visit our Career and Job Services page

View: "Getting Started Video"

<https://www.kentonlibrary.org/careerandjobservices>