



KENTON COUNTY PUBLIC LIBRARY Career & Job Services Division

January

Upcoming Job Search Skills Classes

Northern Kentucky Accountability Group
Wednesday, January 03, 2024 9:15 AM - 11:30 AM

**Location: Erlanger Library*

[Click Here For More Information](#)

Creating a Federal Resume

Thursday, January 04, 2024 10:00 AM – 12:00 PM

**Location: Online*

[Click Here To Register](#)

Managing ATS Workshop

Friday, January 05, 2024 10:00 AM – 12:00 PM

**Location: Online*

[Click Here To Register](#)

Interviewing Skills Workshop

Monday, January 08, 2024 1:00 PM – 3:00 PM

**Location: Erlanger Library*

[Click Here To Register](#)

Toastmasters

Monday, January 08, 2024 6:45 PM – 8:30 PM

**Location: Erlanger Library*

[Click Here To Register](#)

Elevator Pitch Power Plan

Tuesday, January 09, 2024 10:00 AM – 11:30 AM

**Location: Covington Library*

[Click Here To Register](#)

Northern Kentucky Accountability Group

Wednesday, January 10, 2024 9:15 AM – 11:30 AM

**Location: Erlanger Library*

[Click Here For More Information](#)

Build Your LinkedIn Profile, Part I

Wednesday, January 10, 2024 1:00 PM – 2:30 PM

**Location: Erlanger Library*

[Click Here To Register](#)

How to Improve Your Efficiency with ChatGPT

Wednesday, January 10, 2024 7:00 PM – 8:30 PM

**Location: Erlanger Library*

[Click Here To Register](#)

Transferable Skills Workshop

Thursday, January 11, 2024 10:00 AM – 11:30 AM

**Location: Erlanger Library*

[Click Here To Register](#)

Manage and Build Your Online Brand
Thursday, January 11, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Online*

Getting Started: Begin Your Career Transition with Us
Monday, January 15, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

The Fundamentals of Networking
Tuesday, January 16, 2024 10:00 AM – 12:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Improve Your Resume with Practical Strategies
Tuesday, January 16, 2024 6:30 PM – 7:30 PM

[Click Here To Register](#)

**Location: Online*

Northern Kentucky Accountability Group
Wednesday, January 17, 2024 9:15 AM – 11:30 AM

[Click Here For More Information](#)

**Location: Erlanger Library*

Build Your LinkedIn Profile, Pt. II
Wednesday, January 17, 2024 1:00 PM – 2:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Use Data Axle to Build a Target Company List for Your Job Search
Thursday, January 18, 2024 10:00 AM – 11:30 AM

[Click Here To Register](#)

**Location: Erlanger Library*

The Fine Art of Job Search Correspondence
Thursday, January 18, 2024 6:00 PM – 7:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Finding Your Purpose
Friday, January 19, 2024 10:00 AM – 12:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

WIOA Eligibility Information Hour
Friday, January 19, 2024 2:00 PM – 3:00 PM

[Click Here To Register](#)

**Location: Covington Library*

Ace Your Next Job Interview
Monday, January 22, 2024 10:00 AM – 11:00 AM

[Click Here To Register](#)

**Location: Covington Library*

Toastmasters
Monday, January 22, 2024 6:45 PM – 8:30 PM

[Click Here to Register](#)

**Location: Erlanger Library*

Create a Marketing Plan
Tuesday, January 23, 2024 10:00 AM – 11:30 AM

[Click Here To Register](#)

**Location: Erlanger Library*

Resume Basics for Today

Tuesday, January 23, 2024 1:00 PM – 3:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Northern Kentucky Accountability Group

Wednesday, January 24, 2024 9:15 AM – 11:30 AM

[Click Here For More Information](#)

**Location: Erlanger Library*

Build Your LinkedIn Profile, Part III

Wednesday, January 24, 2024 1:00 PM – 2:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Core Skills Workshop

Wednesday, January 24, 2024 6:00 PM – 7:30 PM

[Click Here To Register](#)

**Location: Online*

New Year, New Career Expo

Thursday, January 25, 2024 10:00 AM – 12:30 PM

[Click Here For More Information](#)

**Location: Erlanger Library*

Mastering The Art of Informational Meetings

Monday, January 29, 2024 6:00 PM – 7:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Toastmasters

Monday, January 29, 2024 6:45 PM – 8:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Getting Started: Begin Your Career Transition with Us

Tuesday, January 30, 2024 10:00 AM – 12:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Northern Kentucky Accountability Group

Wednesday, January 31, 2024 9:15 AM – 11:30 AM

[Click Here For More Information](#)

**Location: Erlanger Library*

Build Your LinkedIn Profile, Pt. IV

Wednesday, January 31, 2024 1:00 PM – 2:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Upcoming Computer & Online Training Classes

Working with Excel Functions

Tuesday, January 09, 2024 12:00 PM – 1:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Power Your Job Search with Google Tools

Friday, January 12, 2024 10:00 AM – 11:00 AM

[Click Here To Register](#)

**Location: Covington Library*

Microsoft PowerPoint

Tuesday, January 16, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Microsoft Excel: Basics

Tuesday, January 23, 2024 10:00 AM – 11:00 AM

[Click Here To Register](#)

**Location: Covington Library*

X (formerly Twitter) and Instagram for Beginners

Tuesday, January 23, 2024 6:00 PM – 7:30 PM

[Click Here To Register](#)

**Location: Online*

Introduction to Excel Macros

Tuesday, January 23, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Microsoft Excel: Advanced

Tuesday, January 30, 2024 1:00 PM – 2:30 PM

[Click Here To Register](#)

**Location: Covington Library*

To register call 859-962-4071 (COV) or 859-962-4002 (ERL) or 859-962-4031 (DURR)

Online go to KentonLibrary.org, click on [Career and Job Services](#), scroll down to Beginner Job Search Classes and click title of class to register.

If the class is taking place via Zoom, you will receive a Zoom Invitation in the confirmation email. Click the Zoom link and enter the password a few minutes before the start of the class time.

Need help with Zoom? Visit our [Career and Job Services](#) page

View: "Getting Started Video"

<https://www.kentonlibrary.org/careerandjobservices>