



KENTON COUNTY PUBLIC LIBRARY Career & Job Services Division

April

Upcoming Job Search Skills Classes

Getting Started: Begin Your Career Transition with Us

Monday, April 01, 2024 6:30 PM – 8:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

LinkedIn Photo Session

Tuesday, April 02, 2024 5:00 PM – 7:00 PM

[Click Here To Register](#)

**Location: Independence Library*

Northern Kentucky Accountability Group

Wednesday, April 03, 2024 9:15 AM - 11:30 AM

[Click Here For More Information](#)

**Location: Erlanger Library or Via Zoom*

LinkedIn for Business

Friday, April 05, 2024 9:00 AM – 12:00 PM

[Click Here To Register](#)

**Location: Covington Library*

Toastmasters

Monday, April 08, 2024 6:45 PM – 8:30 PM

[Click Here For More Information](#)

**Location: Erlanger Library*

Interviewing Skills Workshop

Tuesday, April 09, 2024 10:30 AM – 12:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Build Your LinkedIn Profile, Part I

Tuesday, April 09, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Online*

Northern Kentucky Accountability Group

Wednesday, April 10, 2024 9:15 AM - 11:30 AM

[Click Here For More Information](#)

**Location: Erlanger Library or Via Zoom*

VIA Character Strengths

Wednesday, April 10, 2024 1:00 PM – 3:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Transferable Skills Workshop

Thursday, April 11, 2024 10:00 AM – 11:30 AM

[Click Here To Register](#)

**Location: Erlanger Library*

Elevator Pitch Power Plan

Monday, April 15, 2024 2:00 PM – 3:30 PM

[Click Here To Register](#)

**Location: Covington Library*

X (Twitter) and Instagram for Beginners

Monday, April 15, 2024 6:00 PM – 7:30 PM

[Click Here To Register](#)

**Location: Online*

Getting Started: Begin Your Career Transition with Us

Tuesday, April 16, 2024 10:00 AM – 12:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Build Your LinkedIn Profile, Part II

Tuesday, April 16, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Online*

Northern Kentucky Accountability Group

Wednesday, April 17, 2024 9:15 AM - 11:30 AM

[Click Here For More Information](#)

**Location: Erlanger Library or Via Zoom*

Communication and Conflict Resolution In Your Career (and Beyond)

Thursday, April 18, 2024 10:00 AM – 12:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Managing ATS Workshop

Friday, April 19, 2024 10:00 AM – 12:00 PM

[Click Here To Register](#)

**Location: Online*

WIOA Eligibility Information Hour

Friday, April 19, 2024 2:00 PM – 3:00 PM

[Click Here To Register](#)

**Location: Covington Library*

Creating a Spotlight Document

Monday, April 22, 2024 6:00 PM – 7:30 PM

[Click Here To Register](#)

**Location: Online*

Toastmasters

Monday, April 22, 2024 6:45 PM – 8:30 PM

[Click Here For More Information](#)

**Location: Erlanger Library*

Resume Basics for Today

Tuesday, April 23, 2024 1:00 PM – 3:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Build Your LinkedIn Profile, Part III

Tuesday, April 23, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Online*

Northern Kentucky Accountability Group

Wednesday, April 24, 2024 9:15 AM - 11:30 AM

[Click Here For More Information](#)

**Location: Erlanger Library or Via Zoom*

Core Skills Workshop

Wednesday, April 24, 2024 6:00 PM – 7:30 PM

[Click Here To Register](#)

**Location: Online*

The Fine Art of Job Search Correspondence

Thursday, April 25, 2024 6:00 PM – 7:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Boost Your Business with Google

Friday, April 26, 2024 1:00 PM – 4:00 PM

[Click Here To Register](#)

**Location: Covington Library*

Ace Your Next Job Interview

Monday, April 29, 2024 10:00 AM – 11:00 AM

[Click Here To Register](#)

**Location: Covington Library*

Mastering the Art of Informational Meetings

Monday, April 29, 2024 6:00 PM- 7:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Toastmasters

Monday, April 29, 2024 6:45 PM – 8:30 PM

[Click Here For More Information](#)

**Location: Erlanger Library*

Build Your LinkedIn Profile, Part IV

Tuesday, April 30, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Online*

Upcoming Computer & Online Training Classes

Basic Excel

Tuesday, April 02, 2024 12:00 PM – 1:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

How to Improve Your Efficiency with ChatGPT

Thursday, April 04, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Independence Library*

Power Your Job Search with Google Tools

Monday, April 08, 2024 10:00 AM – 11:00 AM

[Click Here To Register](#)

**Location: Covington Library*

Microsoft Excel: Basics

Tuesday, April 09, 2024 1:00 PM – 2:00 PM

[Click Here To Register](#)

**Location: Covington Library*

Excel Basic Functions

Tuesday, April 09, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Microsoft Excel: Advanced

Tuesday, April 16, 2024 1:00 PM – 2:30 PM

[Click Here To Register](#)

**Location: Covington Library*

PowerPoint Essentials

Tuesday, April 16, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

How to Improve Your Efficiency with ChatGPT

Wednesday, April 17, 2024 7:00 PM – 8:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Excel Advanced Functions

Tuesday, April 23, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

To register call 859-962-4071 (COV) or 859-962-4002 (ERL) or 859-962-4031 (DURR)

Online go to KentonLibrary.org, click on [Career & Job Services](#), scroll down to Beginner Job Search Classes and click title of class to register.

If the class is taking place via Zoom, you will receive a Zoom Invitation in the confirmation email. Click the Zoom link and enter the password a few minutes before the start of the class time.

Need help with Zoom? Visit our [Career & Job Services](#) page

View: "Getting Started Video"

<https://www.kentonlibrary.org/careerandjobservices>