



KENTON COUNTY PUBLIC LIBRARY Career & Job Services Division

MAY

Upcoming Job Search Skills Classes

Northern Kentucky Accountability Group

Wednesday, May 01, 2024 9:15 AM - 11:30 AM

[Click Here For More Information](#)

**Location: Erlanger Library or Via Zoom*

Creating a Federal Resume

Thursday, May 02, 2024 10:00 AM – 12:00 PM

[Click Here To Register](#)

**Location: Online*

Exploring O*Net Online

Friday, May 03, 2024 1:30 PM – 2:30 PM

[Click Here To Register](#)

**Location: Online*

Getting Started: Begin Your Career Transition with Us

Monday, May 06, 2024 6:30 PM – 8:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Toastmasters

Monday, May 06, 2024 6:45 PM – 7:45 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Interviewing Skills Workshop

Tuesday, May 07, 2024 10:30 AM – 12:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Manage and Build Your Online Brand

Tuesday, May 07, 2024 6:30 – 8:00 PM

[Click Here To Register](#)

**Location: Online*

Northern Kentucky Accountability Group

Wednesday, May 08, 2024 9:15 AM - 11:30 AM

[Click Here For More Information](#)

**Location: Erlanger Library or Via Zoom*

Build Your LinkedIn Profile, Part I

Wednesday, May 08, 2024 1:00 PM – 2:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Transferable Skills Workshop

Thursday, May 09, 2024 10:00 AM – 11:30 AM

[Click Here To Register](#)

**Location: Erlanger Library*

Managing ATS Workshop

Friday, May 10, 2024 10:00 AM – 12:00 PM

**Location: Online*

[Click Here To Register](#)

Introduction to Online Learning

Monday, May 13, 2024 6:00 PM – 7:00 PM

**Location: Online*

[Click Here To Register](#)

The Fundamentals of Networking

Tuesday, May 14, 2024 10:00 AM – 12:30 PM

**Location: Erlanger Library*

[Click Here To Register](#)

Northern Kentucky Accountability Group

Wednesday, May 15, 2024 9:15 AM - 11:30 AM

**Location: Erlanger Library or Via Zoom*

[Click Here For More Information](#)

Build Your LinkedIn Profile, Part II

Wednesday, May 15, 2024 1:00 PM – 2:30 PM

**Location: Erlanger Library*

[Click Here To Register](#)

Use Data Axle to Build a Target Company List for Your Job Search

Thursday, May 16, 2024 2:00 PM – 3:30 PM

**Location: Erlanger Library*

[Click Here To Register](#)

Content Planning 101 for Social Media Marketing

Thursday, May 16, 2024 2:00 PM – 3:00 PM

**Location: Covington Library*

[Click Here To Register](#)

Elevator Pitch Power Plan

Thursday, May 16, 2024 6:00 PM – 7:30 PM

**Location: Online*

[Click Here To Register](#)

WIOA Eligibility Information Hour

Friday, May 17, 2024 2:00 PM – 3:00 PM

**Location: Online*

[Click Here To Register](#)

Create a Marketing Plan

Monday, May 20, 2024 10:00 AM – 11:30 AM

**Location: Erlanger Library*

[Click Here To Register](#)

Toastmasters

Monday, May 20, 2024 6:45 PM – 7:45 PM

**Location: Erlanger Library*

[Click Here To Register](#)

Getting Started: Begin Your Career Transition with Us

Tuesday, May 21, 2024 10:00 AM – 12:00 PM

**Location: Erlanger Library*

[Click Here To Register](#)

Resume Basics for Today

Tuesday, May 21, 2024 1:00 PM – 3:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Northern Kentucky Accountability Group

Wednesday, May 22, 2024 9:15 AM - 11:30 AM

[Click Here For More Information](#)

**Location: Erlanger Library or Via Zoom*

Build Your LinkedIn Profile, Part III

Wednesday, May 22, 2024 1:00 PM – 2:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Core Skills Workshop

Wednesday, May 22, 2024 6:00 PM – 7:30 PM

[Click Here To Register](#)

**Location: Online*

The Fine Art of Job Search Correspondence

Thursday, May 23, 2024 6:00 PM – 7:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Northern Kentucky Accountability Group

Wednesday, May 29, 2024 9:15 AM - 11:30 AM

[Click Here For More Information](#)

**Location: Erlanger Library or Via Zoom*

LinkedIn Photo Session

Wednesday, May 29, 2024 11:30 AM – 12:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Build Your LinkedIn Profile, Part IV

Wednesday, May 29, 2024 1:00 PM – 2:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Improve Your Resume with Practical Strategies

Wednesday, May 29, 2024 6:00 PM – 7:00 PM

[Click Here To Register](#)

**Location: Online*

Ace Your Next Job Interview

Thursday, May 30, 2024 6:30 PM – 7:30 PM

[Click Here To Register](#)

**Location: Online*

Upcoming Computer & Online Training Classes

Microsoft Excel: Basics

Tuesday, May 07, 2024 6:30 PM – 7:30 PM

[Click Here To Register](#)

**Location: Covington Library*

Power Your Job Search with Google Tools

Friday, May 10, 2024 2:00 PM – 3:00 PM

[Click Here To Register](#)

**Location: Covington Library*

Technology Vacation

Tuesday, May 14, 2024 1:00 PM – 2:30 PM

[Click Here To Register](#)

**Location: Covington Library*

Introduction to Excel Macros

Monday, May 20, 2024 1:00 PM – 2:30 PM

[Click Here To Register](#)

**Location: Covington Library*

Improve the Efficiency of Your Business with ChatGPT

Tuesday, May 21, 2024 2:00 PM – 3:00 PM

[Click Here To Register](#)

**Location: Covington Library*

Intermediate Excel

Tuesday, May 21, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

How to Improve Your Efficiency with ChatGPT

Wednesday, May 22, 2024 7:00 PM – 8:30 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Excel Vlookup Workshop

Tuesday, May 28, 2024 11:00 AM – 1:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

Microsoft Excel: Advanced

Tuesday, May 28, 2024 6:30 PM – 8:00 PM

[Click Here To Register](#)

**Location: Erlanger Library*

To register call 859-962-4071 (COV) or 859-962-4002 (ERL) or 859-962-4031 (DURR)

Online go to KentonLibrary.org, click on [Career & Job Services](#), scroll down to Beginner Job Search Classes and click title of class to register.

If the class is taking place via Zoom, you will receive a Zoom Invitation in the confirmation email. Click the Zoom link and enter the password a few minutes before the start of the class time.

Need help with Zoom? Visit our [Career & Job Services](#) page

View: "Getting Started Video"

<https://www.kentonlibrary.org/careerandjobservices>