



# Genealogy Workshop: Working with Microfilm

Presented by:  
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# Introduction

- Hello and welcome!
- What is microfilm?
- How can microfilm help you?
- What kind of records can you find on microfilm?
- The complete microfilm experience
- Steps to set you up
- Pieces that are included
- The cleanup
- Microfilm upkeep
- Conclusion

# What is Microfilm?

- Resource that provides you with information.
- Typically, is a roll of film that contains copies of documents or records.
- May have multiple rolls to cover particular records or subjects.

# What is Microfilm?



# How Can Microfilm Help You?

- It can provide you with records or documents that may include information on one of your ancestors.
- It may be the key to solving a genealogy research mystery you may be facing.
- It could help you find certain records faster as compared to manually flipping through a book.

# What Kind of Records Can You Find on Microfilm?

- Birth records.
- Death records.
- Census records.
- Marriage records.
- Probate records.

# What Kind of Records Can You Find on Microfilm?

- Deeds.
- Court records.
- Military records.
- Tax books/lists.

# Birth Records

- 1852-1910.
- 1911 or later – Office of Vital Statistics.
- Hit or miss.



# Birth Records

# BIRTH

## BIRTHS.

Date of Birth.	Sex.	Condition.	Place of Birth.	Name of Father or Owner of Child.	Maternal Name of Mother.	Color of Child.	Sex.	Residence of Parents.	Remarks.
Jan 1 1852	Male			John Jenkins	Matilda				
Jan 1 1852	Female	alive	Franklin Ky	Edw. Conner	Martha C. Conner	white		black	Franklin Ky
Jan 1 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 2 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 3 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 4 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 5 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 6 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 7 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 8 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 9 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 10 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 11 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 12 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 13 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 14 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 15 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 16 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 17 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 18 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 19 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 20 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 21 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 22 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 23 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 24 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 25 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 26 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 27 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 28 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 29 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 30 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Jan 31 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Feb 1 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Feb 2 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Feb 3 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Feb 4 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Feb 5 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
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Feb 17 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Feb 18 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Feb 19 1852	Male			John Conner	Mary C. Conner				Slave of John Conner
Feb 20 1852	Male			John Conner	Mary C. Conner				Slave of John Conner

# Death Records

- 1852-1910.
- 1911 or later – Office of Vital Statistics.
- Hit or miss.
- 1911-ca. 1965 Microfilm.

# Death Records

# DEATH

## DEATHS.

Name of Deceased	Age	Sex	Condition	Residence	Place of Birth
Amending Lucinda	39	Female	Married	Franklin Co. N.Y.	Worcester Co. N.Y.
Amending Benjamin	7mo	Male	Infant	Franklin Co.	Franklin Co.
Altman Saml	1	Male	Infant	do	do
Baker	65	Male	Old	do	do
Baker	29	Female	Infant	do	do
Barber Catherine	16	Female	Infant	Franklin Co.	Franklin Co.
Barnes	100	Male	Old	Franklin Co.	Franklin Co.
No Name	3	Female	Infant	do	Franklin Co.
Bartlett Albert	27	Male	Old	Franklin Co.	Franklin Co.
Bartlett	18mo	Male	Infant	Franklin Co.	Franklin Co.
Bartlett	7	Male	Old	do	Franklin Co.
Bartlett Sarah Ann	4	Female	Infant	do	Franklin Co.
Bartlett	7	Male	Old	do	Franklin Co.
Bartlett Sarah Ann	11	Female	Infant	do	Franklin Co.
Barnett Susan	50	Female	Old	do	Franklin Co.
Bart	65	Male	Old	do	Franklin Co.
Bart Lydia	7mo	Female	Infant	do	Franklin Co.
Bart Elizabeth	18mo	Female	Infant	do	Franklin Co.
Bart	5	Male	Old	do	Franklin Co.
Bart	20	Male	Old	do	Franklin Co.
Bartlett Louis	17	Male	Old	Franklin Co.	Franklin Co.
Bartlett James	35	Male	Old	do	Franklin Co.
Bartlett	11	Male	Old	do	Franklin Co.
Bartlett	61	Male	Old	do	Franklin Co.
Bartlett	26	Male	Old	do	Franklin Co.
Bartlett	23	Male	Old	do	Franklin Co.
Bartlett	18mo	Male	Infant	do	Franklin Co.
Bartlett	7	Male	Old	do	Franklin Co.
Bartlett	23	Female	Infant	do	Franklin Co.
Bartlett	6	Male	Old	do	Franklin Co.
Bartlett	24	Female	Infant	do	Franklin Co.
Bartlett	1	Female	Infant	do	Franklin Co.
Bartlett	3	Female	Infant	do	Franklin Co.
Bartlett	23	Female	Infant	do	Franklin Co.
Bartlett	6	Male	Old	do	Franklin Co.
Bartlett	24	Female	Infant	do	Franklin Co.
Bartlett	1	Female	Infant	do	Franklin Co.
Bartlett	3	Female	Infant	do	Franklin Co.
Bartlett	23	Female	Infant	do	Franklin Co.
Bartlett	6	Male	Old	do	Franklin Co.
Bartlett	24	Female	Infant	do	Franklin Co.
Bartlett	1	Female	Infant	do	Franklin Co.
Bartlett	3	Female	Infant	do	Franklin Co.
Bartlett	23	Female	Infant	do	Franklin Co.
Bartlett	6	Male	Old	do	Franklin Co.
Bartlett	24	Female	Infant	do	Franklin Co.
Bartlett	1	Female	Infant	do	Franklin Co.
Bartlett	3	Female	Infant	do	Franklin Co.
Bartlett	23	Female	Infant	do	Franklin Co.
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Bartlett	24	Female	Infant	do	Franklin Co.
Bartlett	1	Female	Infant	do	Franklin Co.
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Bartlett	3	Female	Infant	do	Franklin Co.
Bartlett	23	Female	Infant	do	Franklin Co.
Bartlett	6	Male	Old	do	Franklin Co.
Bartlett	24	Female	Infant	do	Franklin Co.
Bartlett	1	Female	Infant	do	Franklin Co.
Bartlett	3	Female	Infant	do	Franklin Co.
Bartlett	23	Female	Infant	do	Franklin Co.
Bartlett	6	Male	Old	do	

# Census Records

- You can learn several things from looking at a census.
- Birthplace.
- Age.
- Occupation.
- See who is living in same household.
- Later censuses included more information than earlier ones.

# Census Records

[illegible]

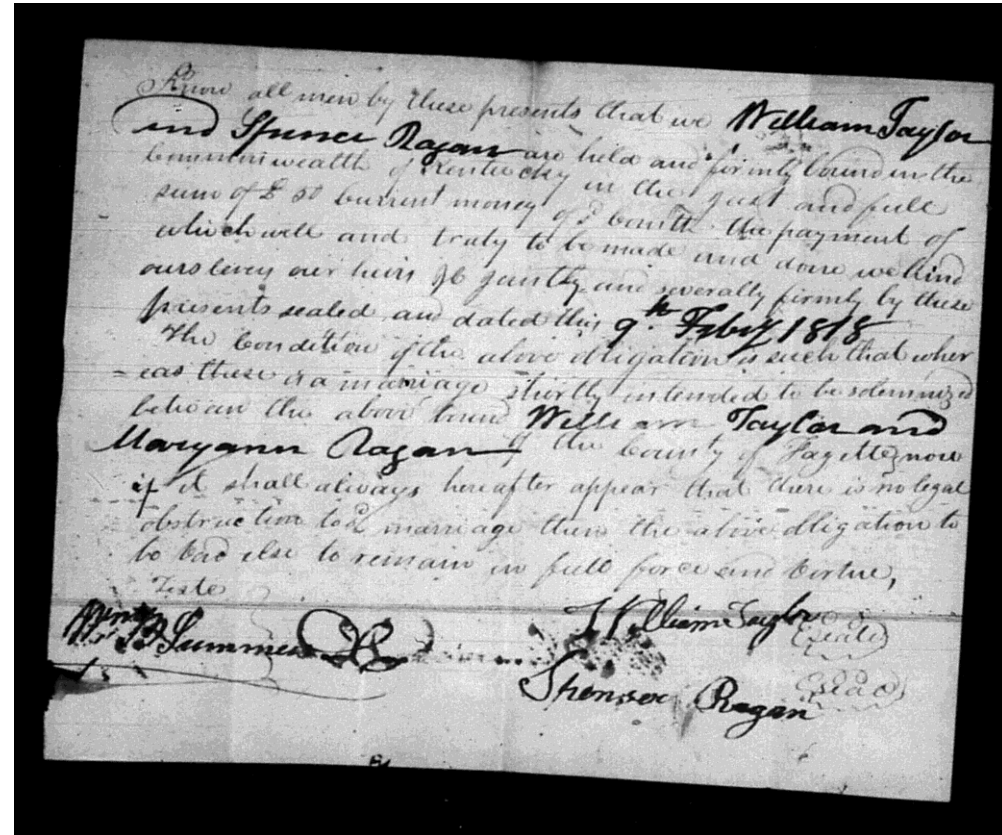
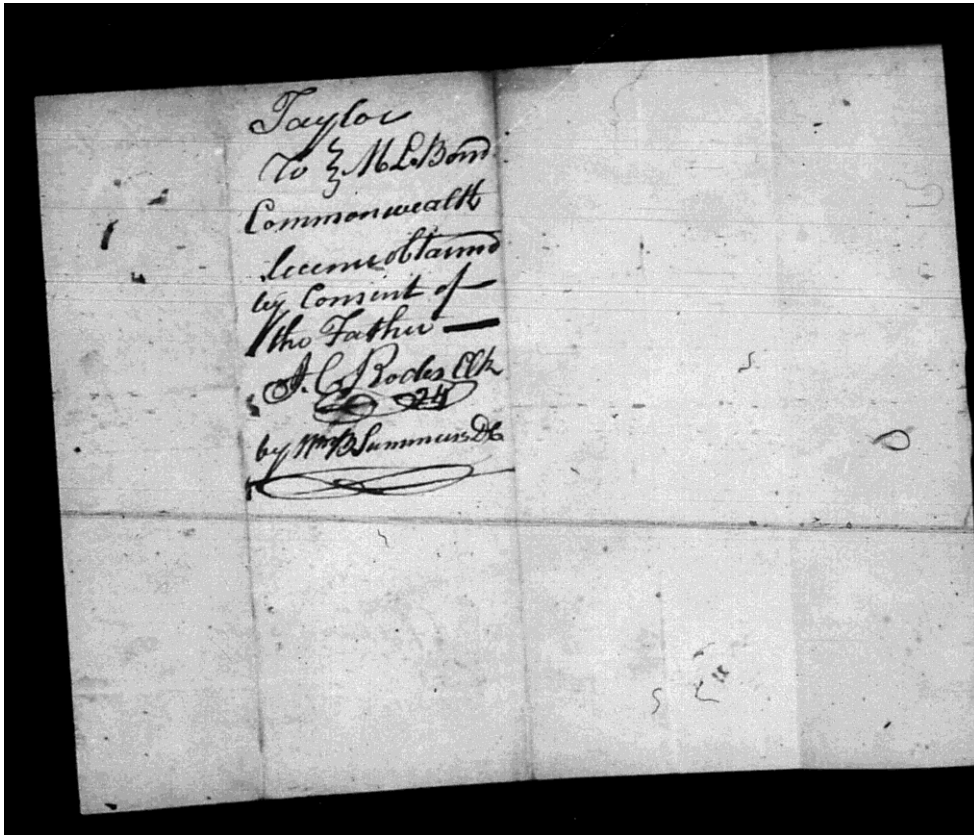
SCHEDULE I. Free Inhabitants in District No 1 in the County of Franklin State Kentucky enumerated by me, on the 19 day of August 1860. Charles Sherrill Asst Marshal.												
The Name of every Person whose usual place of abode on the first day of June, 1860, was in this family.			DESCRIPTION.			Profession, Occupation, or Trade of each Male Person over 15 years of age.	Value of Real Estate owned.	PLACE OF BIRTH. Naming the State, Territory, or Country.	Married within the year.			Whether deaf and dumb, blind, lame, idiotic, pauper, or convict.
No.	Name.	Age.	Sex.	Color.	Whether Slave or Free.				Attended School within the year.	How many married & to what persons.		
	Sadny French	5 M										
	Leads C. French	4 M						Kentucky				
	Sally C. French	2 F						"				
2292	Williams French	65 M				Farmer	9025	"				
	Polly French	57 F						"				
	Bernjamin French	15 M				Farmer		"				
10283	John A. Harvie	34 M				Farmer	17000	"	/			
	Gabrella A Breathitt	40 F					3500	Virginia				
	Ellen L. Harvie	31 F						Kentucky				
	Llewellyn Harvie	27 M				Lawyer	14200	"				
4284	Dewey C. Harvie	24 M					3500	"				
	George H. Pierce	28 M				Farmer		"				
	Clyde A. Pierce	50 F						"				
	John H. Pierce	6 M						"				
73285	Samuel Stule	48 M				Farmer	11200	Virginia	/			
	Jane Stule	25 F						"				
	William Loman	24 M						"				
	Mary J. Johnson	26 F						Kentucky				
	William Andrews	26 M				Farmer		"				
	Robert Yancy	18 M				"		Indiana				
16286	Franklin Chinn	50 M				"		Kentucky				
	Anna Chinn	44 F					11000	"				
	William Chinn	21 M				Farmer		"				
	Amanda O. Chinn	18 F						"				
	Mary Chinn	13 F						"				
	Josiah S. Chinn	10 F						"	/			
	Anne Chinn	16 F						"	/			
	Clarence B. Chinn	8 M						"	/			

# Marriage Records

- 1852-1910.
- Pre 1852.
- Bonds.
- Registers.
- Certificates.



# Marriage Records

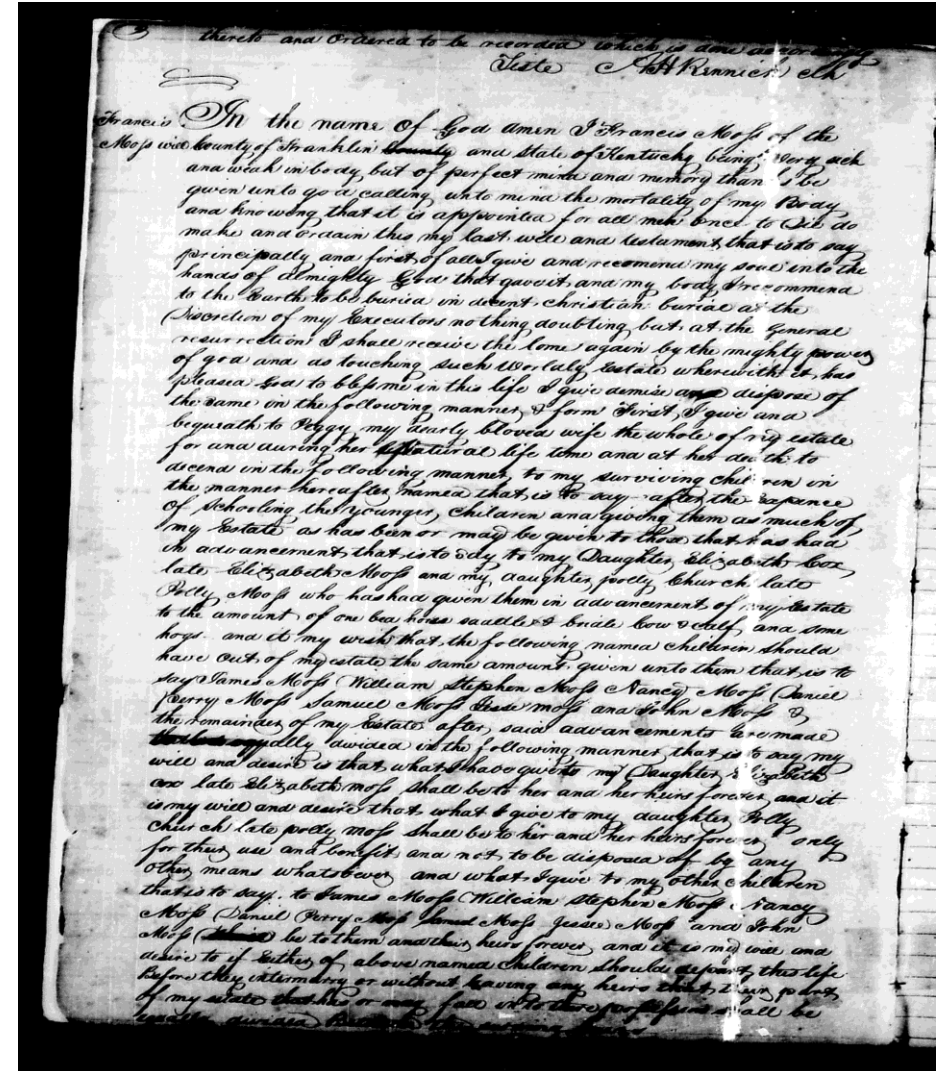
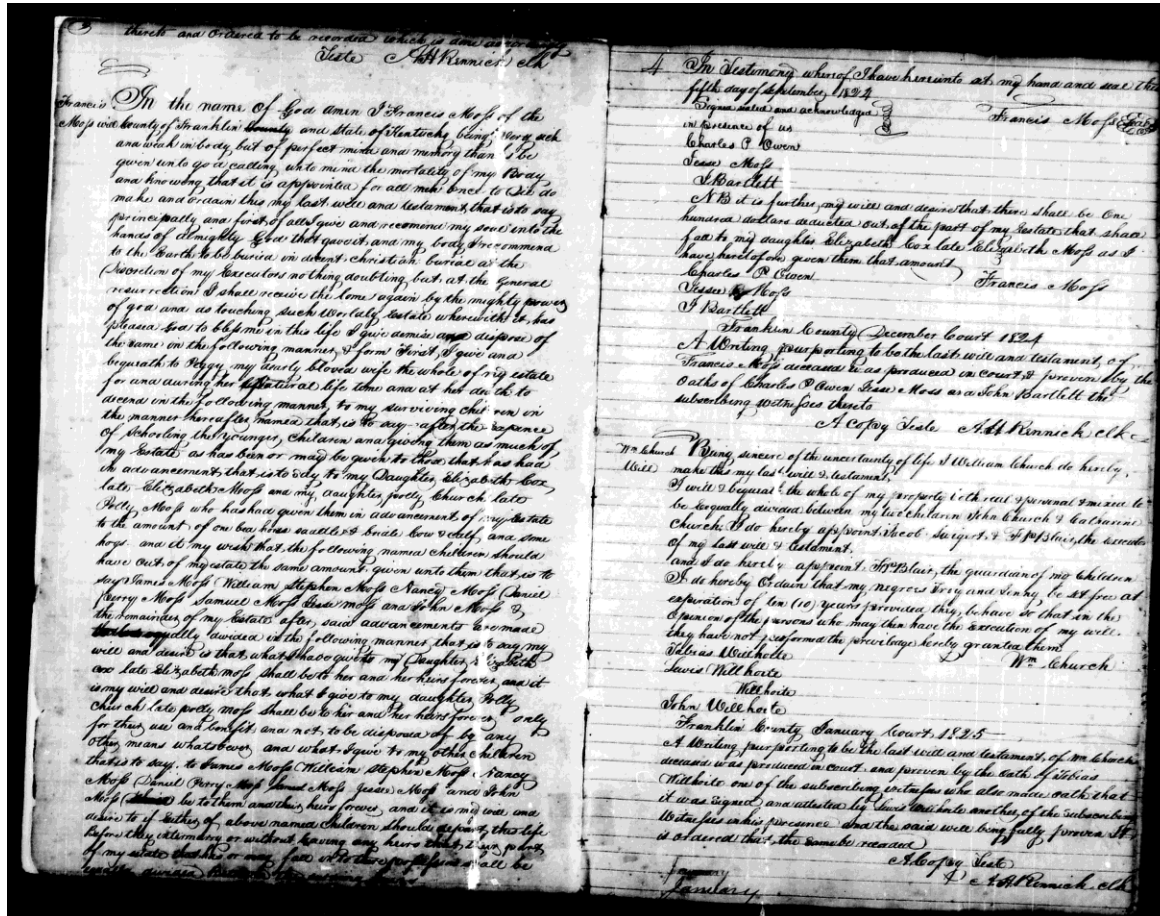


# Probate Records

- Wills.
- Find parents, siblings, children.
- Inventories.
- Guardianship.



# Probate Records



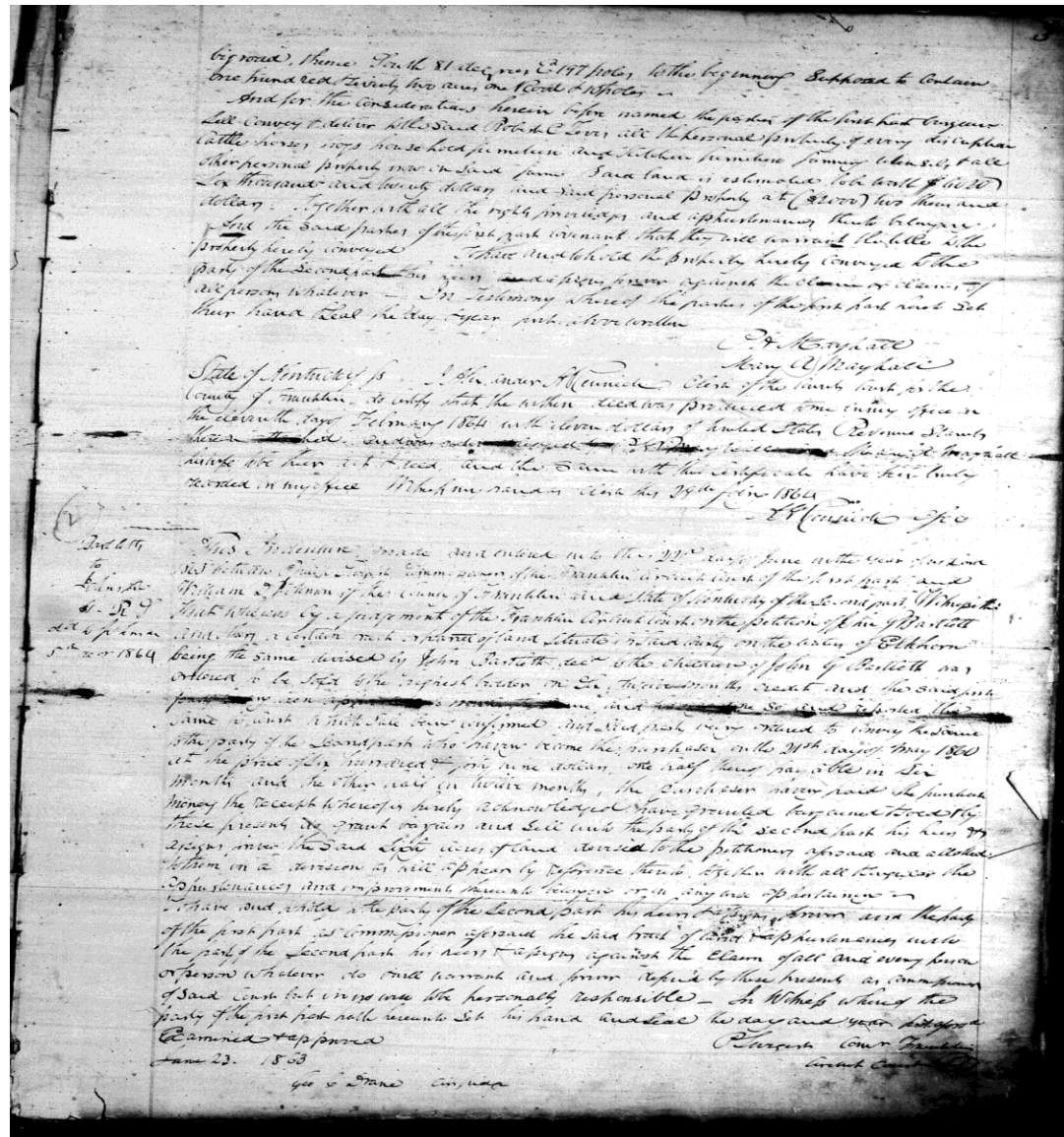
# Deeds

- Can help you see what kind of land your ancestor may have owned.
- Can help you see where your ancestor may have lived or traveled over time.
- Help you see how much land your ancestor may have accrued over time.
- See who your ancestor may have interacted with.



# Deeds

- Franklin County deed book.

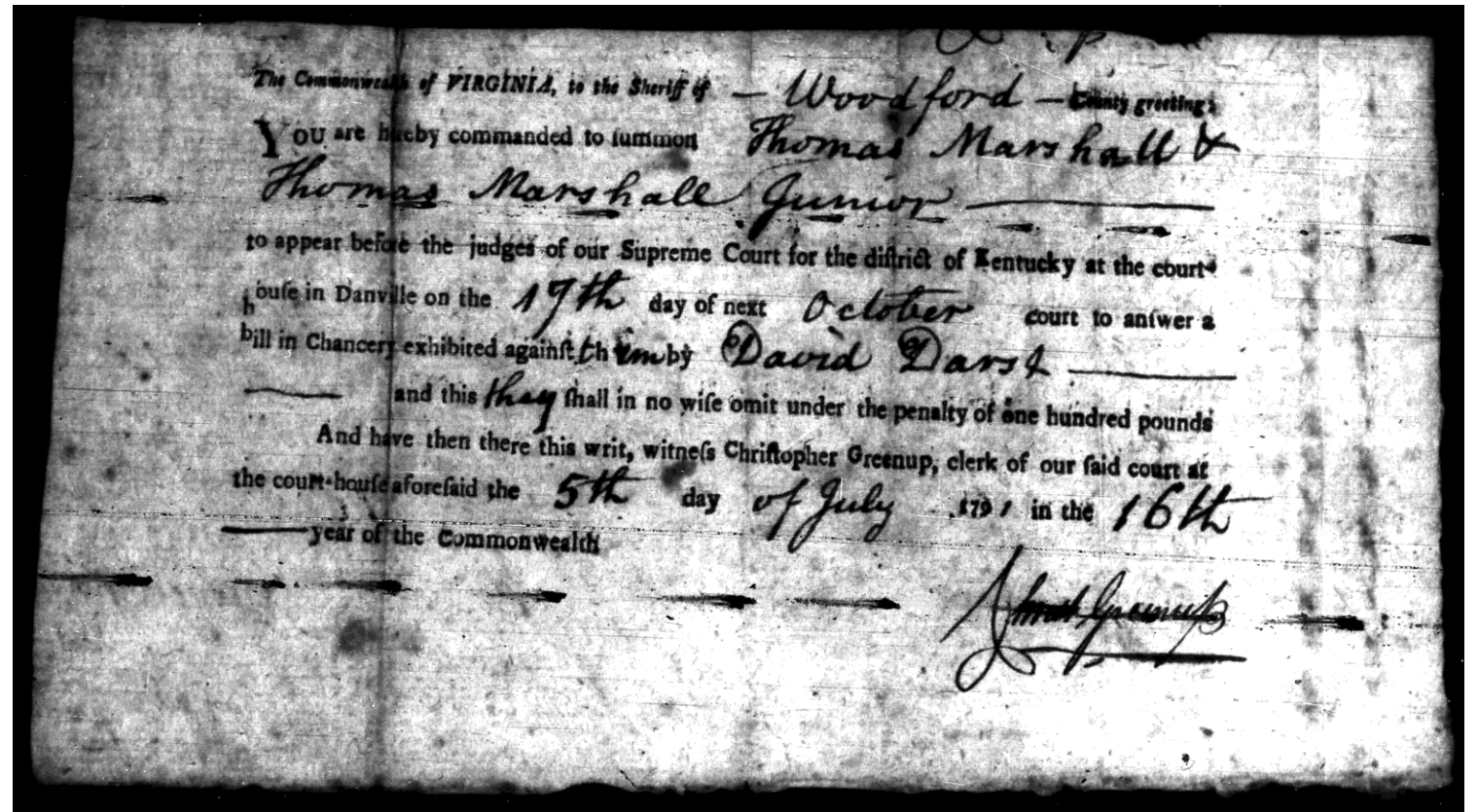
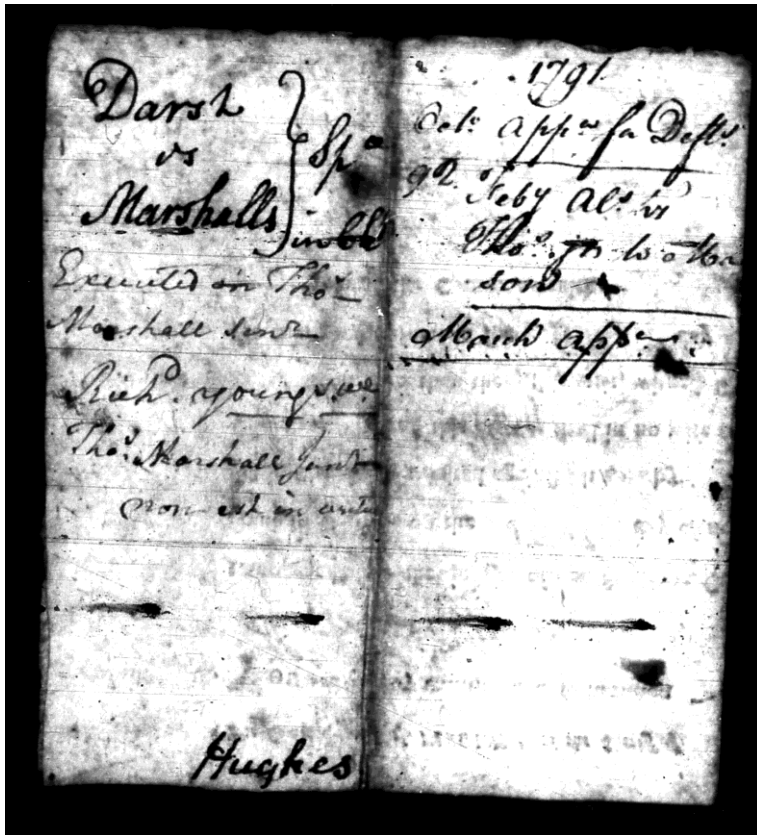


# Court Records

- Chancery court cases.
- Order books.
- Lawsuits.
- May provide names of relatives or others that your ancestor knew.
- Dates.
- Locations.
- Help understand ancestor better.

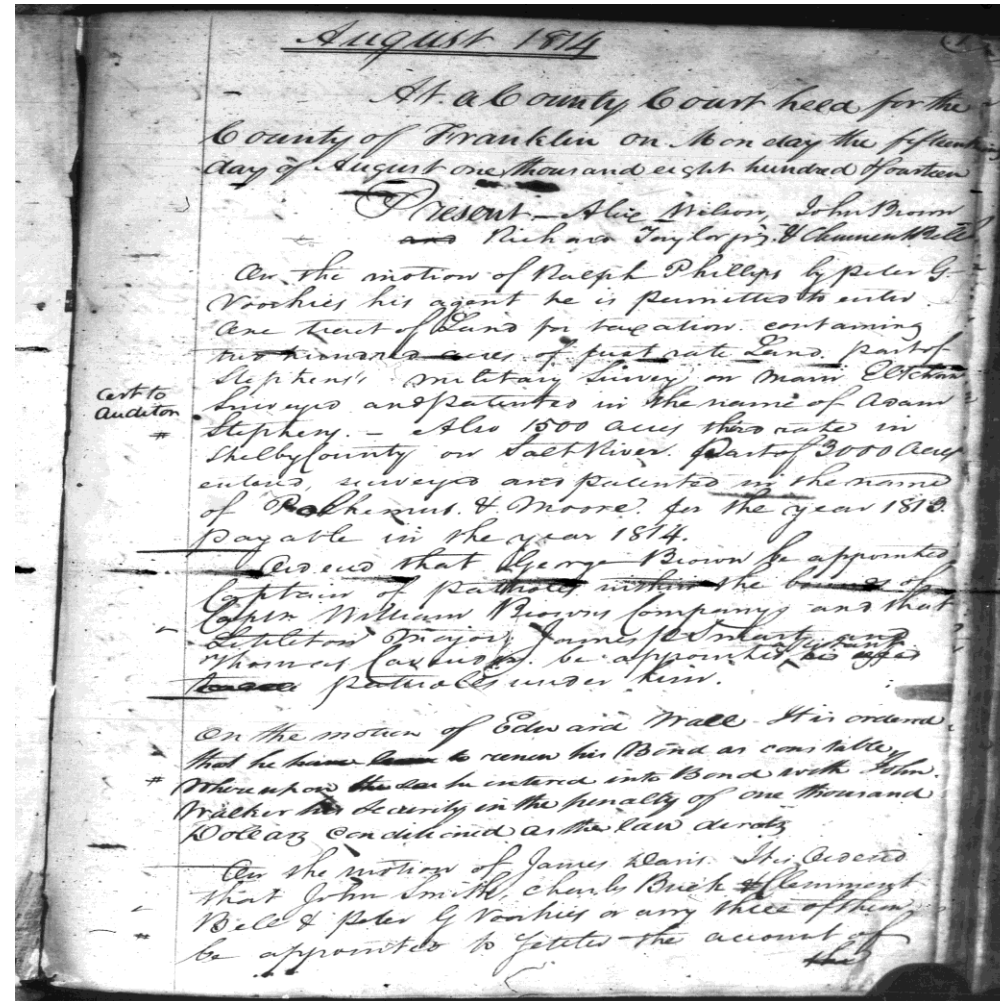


# Court Records



# Court Records

- Franklin County court records.
- Order book.



# Military Records

- Pensions.
- Muster rolls.
- Petitions.
- Lists/rosters of soldiers/veterans for different wars.
- Some service records – particularly for Civil War.
- Letter books of the Adjutant General of KY during Civil War.

# Military Records

- What type of information could you find in military records?
- Could learn age of ancestor.
- Learn where ancestor came from or their birthplace.
- Learn other birth information.
- Name of parents or other relatives.
- May get date of birth.



# Military Records

- 8<sup>th</sup> KY Infantry compiled service records Le-Mo.

2 | 8 | Ky.  
*Robert G. Edford*  
Pvt., Co. D, 8 Reg't Kentucky Infantry.

Appears on  
Company Muster Roll  
for *Jan & Feb*, 1862  
Present or absent  
Stoppage, \$.....100 for  
Due Gov't, \$.....100 for

Remarks: *Wid. Jan. 6, 1862  
at Lebanon Hospital,  
Ky.  
Enrolled Sept 24/61  
Owsley Co.*

Book mark: *Reister*

# Tax Books/Lists

- Listings of individuals in a location who paid taxes in a particular year.
- Property.
- Income.
- Learn what ancestor may have owned.
- See relatives and others who may have lived near ancestor.
- See where ancestor may have lived at time.

# Tax Books/Lists

[illegible]

# Tax Books/Lists

No. 1 *First* Precinct

Real Estate and Personal Property

FULL NAME OF TAX-PAYER, WHETHER RESIDENT OR NON-RESIDENT.	Land, each tract in acres.	NEAREST RESIDENT.	Election Precinct in which situated.	Assessed value of each tract with its improvements.	City or Town Lots.	City or Town in which situated.	Assessed value of each lot with its improvements.	Number of Thoroughbred Stallions.	Value of Thoroughbred Stallions.	Number of Thoroughbred Geldings.	Value.
	1			2	4	5	6	8	9	10	11
<i>Adams O B</i>											
<i>Hylgood John</i>											
<i>Henderson J</i>											
						<i>1 Arada</i>	<i>200</i>				

# The Complete Microfilm Experience

- What does the complete microfilm experience entail?
- Steps to set you up
- Pieces that are included
- The cleanup

# Steps to Set You Up

- Decide what record or information you are looking for.
- Look in the catalog for the microfilm you need.
- Go to the microfilm cabinets in the open stacks area.
- Select the proper roll of microfilm and bring it up to the main library area.
- Start up the microfilm program on the computer and feed the roll of microfilm into the reader.

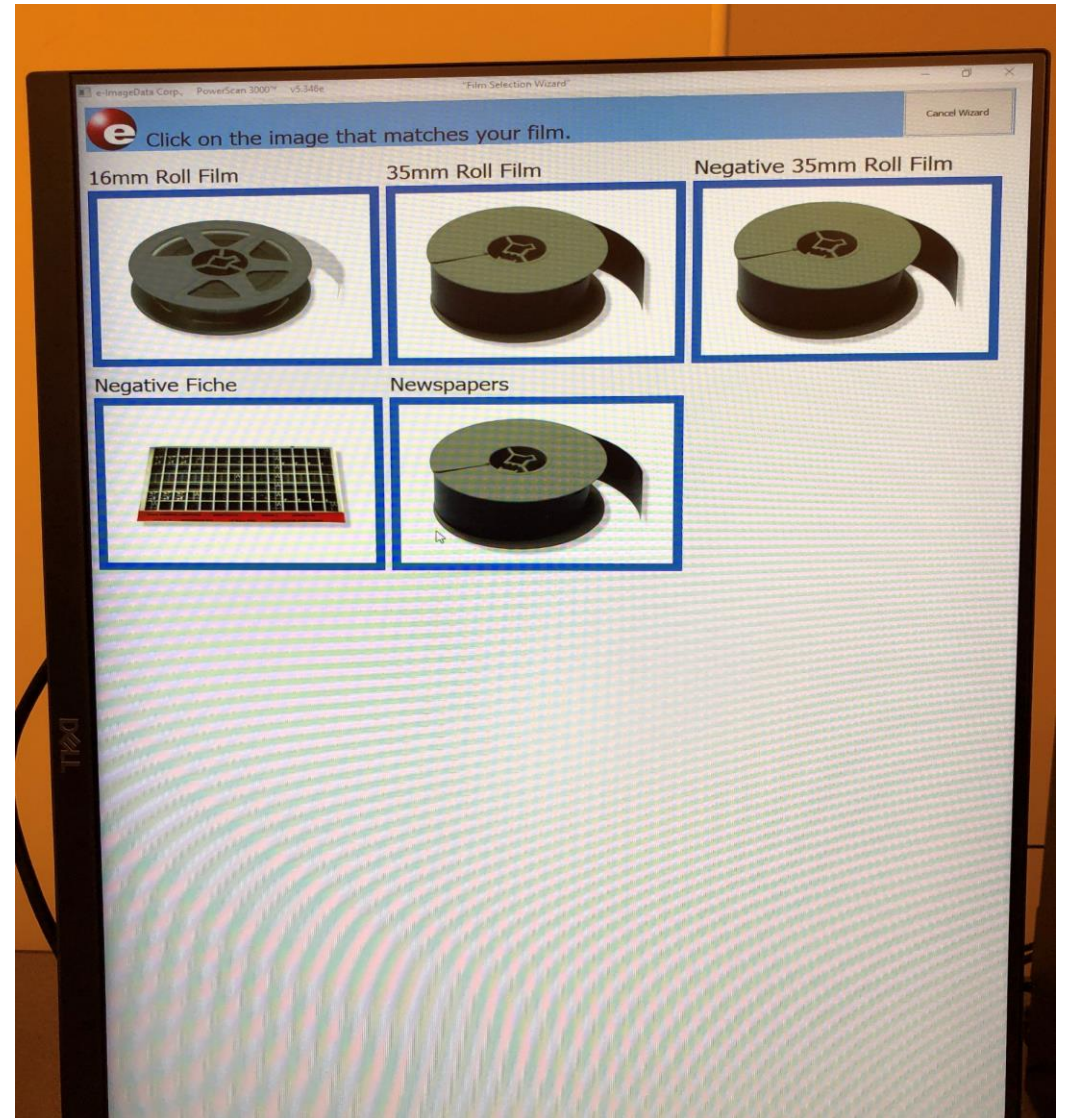
# Steps to Set You Up

- Select the type of microfilm on the computer program (positive or negative film).
- Tweak the different settings (brightness, zoom, rotation, etc.) so that you get the best viewing experience.
- Start searching!



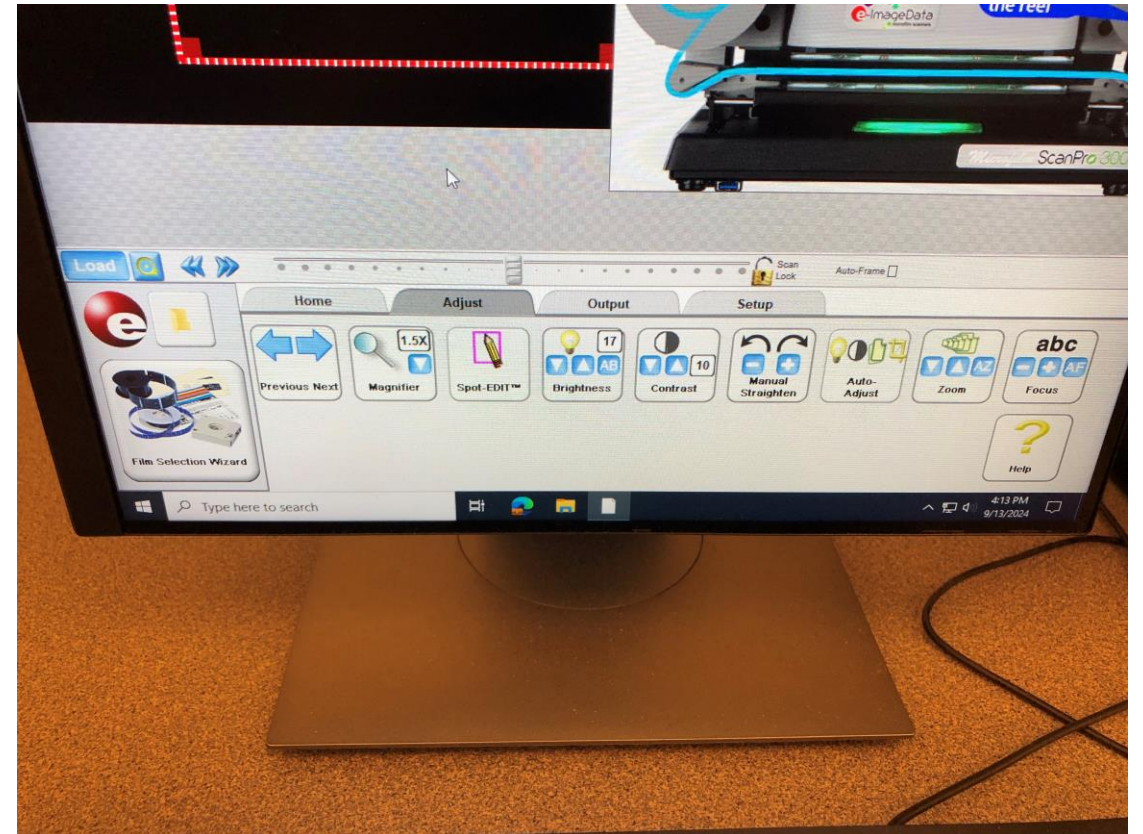
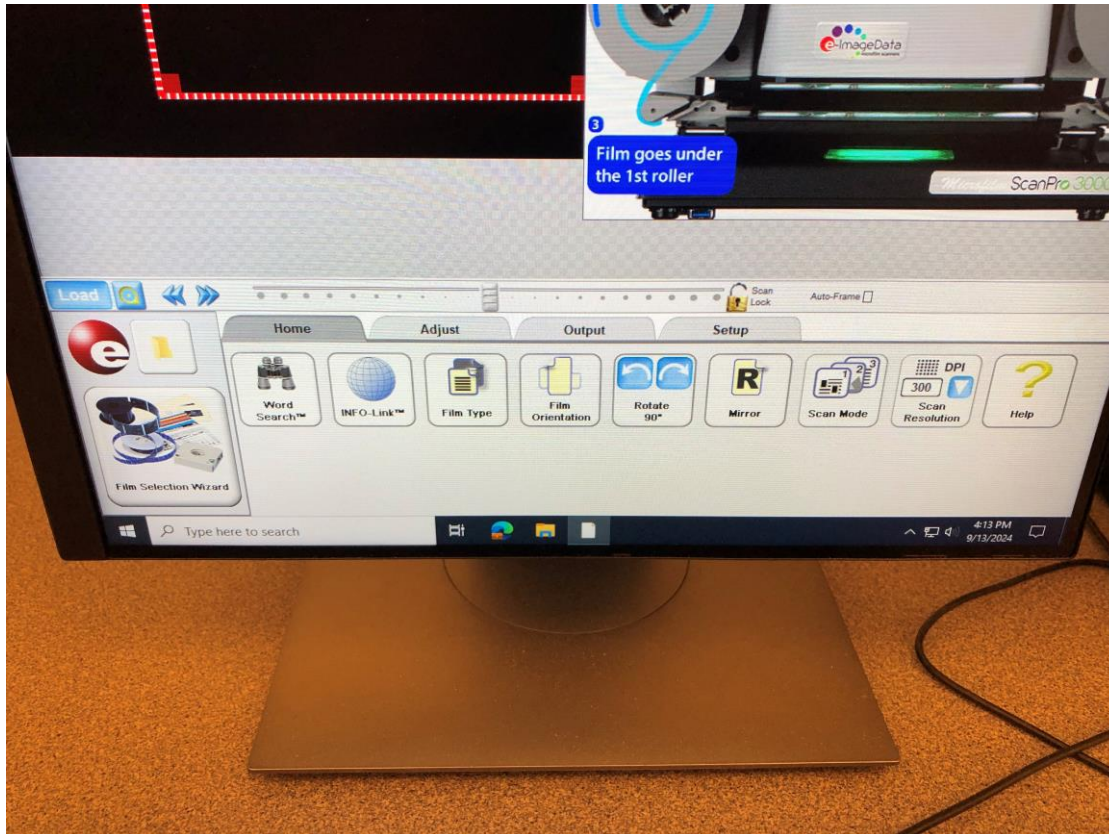
# Steps to Set You Up

- Home page you will begin at.
- Shows different microfilm roll options.
- Next two slides will show the different settings at your disposal.



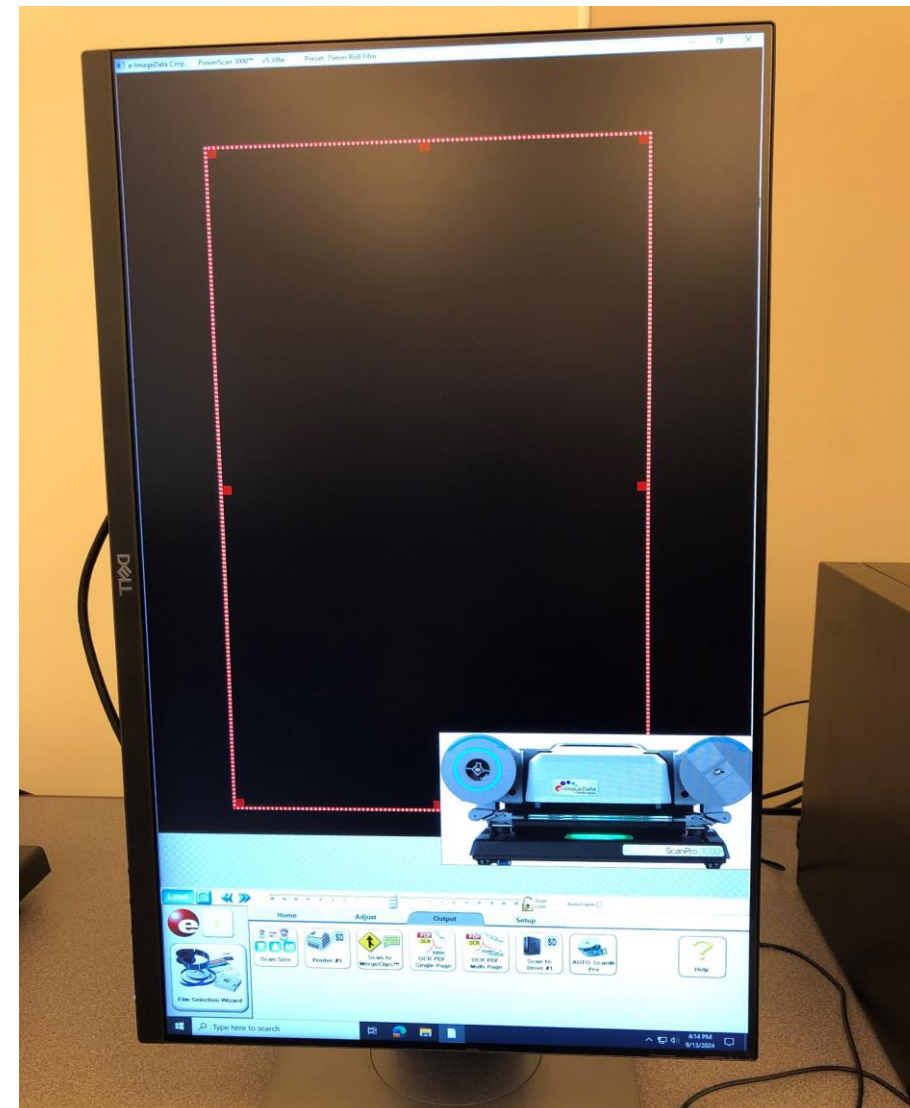
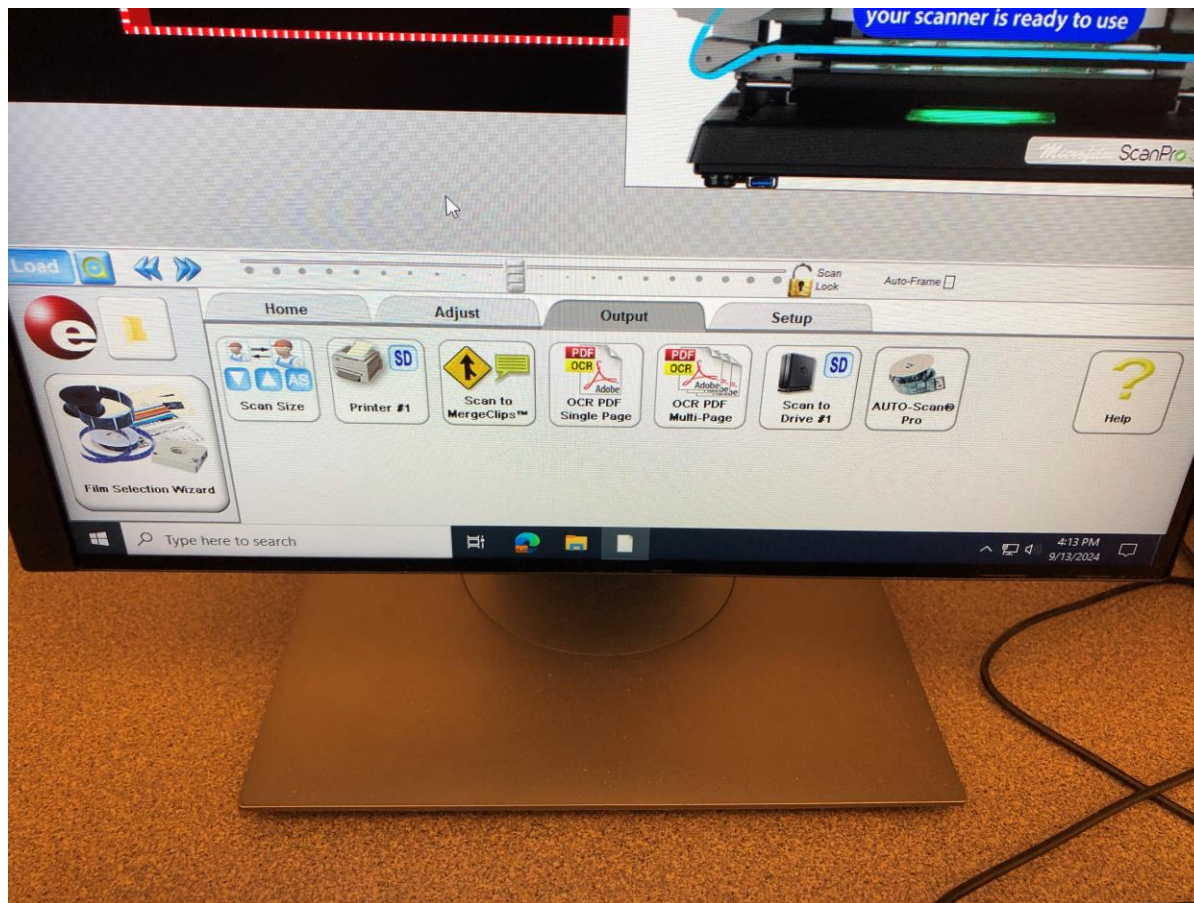


# Steps to Set You Up





# Steps to Set You Up



# Pieces That Are Included

- Box that stores microfilm
- Microfilm roll
- Microfilm reader
- Computer monitor
- Printer or thumb drive (optional)

# The Cleanup

- Click on the eject button.
- Double-click the small button right beside the eject button to activate the rewinding of the microfilm on the reader.
- Remove microfilm from reader and put back in box.
- Press red “x” in upper right corner to exit out of the microfilm program.
- This will reset the reader.
- Press the switch on the back of the reader to turn it off.

# Microfilm Upkeep

- It is important to keep microfilm in special locations to protect it.
- “Microfilm and microfiche should be stored in pH-neutral or alkaline-buffered boxes or sleeves to prevent deterioration that might occur from acidic enclosures.” (ALA. Microfilm Handling).
- “Microforms are best protected by storing them in enclosed cabinets. Stainless steel cabinets with powder coatings of finely divided, synthetic polymer materials are fused onto steel. Powder-coated steel cabinets do not off-gas chemicals as baked enamel or wooden shelving is known to do.” (ALA. Microfilm Handling).

# Contact Information

- Daniel Ware – Genealogy Librarian.
- Email – [daniel.ware@ky.gov](mailto:daniel.ware@ky.gov).
- Phone – 502-782-8098.
- Questions? Please contact me!

# Conclusion

- Thank you!

# References

- Canepi, Kitty, Becky Ryder, Michelle Sitko, and Catherine Weng. “4. Microform Handling.” Association for Library Collections & Technical Services (ALCTS). American Library Association (ALA), August 20, 2013.  
<https://www.ala.org/alcts/resources/collect/serials/microforms04>.